

**TOWN OF MCADENVILLE COUNCIL AGENDA
TUESDAY, APRIL 8, 2025 @ 6:00 PM
163 MAIN STREET, MCADENVILLE, NC**

- 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE & INVOCATION**
- 2. ADJUSTMENT & APPROVAL OF THE APRIL AGENDA:** Items will only be added or removed upon approval of the Mayor and Town Council.
- 3. CONSENT AGENDA:** The items of the “Consent Agenda” are adopted on a single motion and vote, unless the Mayor or Council wishes to withdraw an item for separate vote and/or discussion:
 - a) Approval of Minutes: Regular Meeting and Closed Session of March 11, 2025, Budget Work Session of March 19, 2025, and Special Meeting of March 25, 2025.
 - b) Interlocal Agreement for County Tax Collection Services: McAdenville’s current agreement with Gaston County is being revised to a collection fee of 0.95% of the total levy versus 85% of collected levy over six months. The new calculation method will increase annual cost by approximately \$1,884 in FY2026. The services provided by the County Tax Department will remain the same.
 - c) P&P Street Cleaning Proposal: Authorize proposal in the amount of \$14,500 to pressure wash Lakeview Drive to minimize the stain caused by a hydraulic spill. Authorization of the proposal will require a line-item transfer in the current budget from Capital Outlay to Street Maintenance in the amount of \$10,000. This transfer will not change the net appropriation of the FY2024-25 General Fund budget.
 - d) Proclamation for Clerks Week: Honoring the vital contributions municipal clerks make to local government and recognizing Lesley Dellinger who serves as the Clerk for the Town of McAdenville.
- 4. POLICE DEPARTMENT REPORT:** A representative from the Cramerton Police Department will be present to report on police activity for the month of March and address any concerns of the Town Council.
- 5. STAFF REPORT:** Lesley Dellinger will provide updates on town business & open projects and answer questions from the Town Council. Contracts for MSW collection and police service are under review and may be presented for Council consideration.
- 6. OPPORTUNITY FOR PUBLIC COMMENT:** This is an opportunity for members of the public to address items to the Mayor and Council. Speakers are asked to stand, state their name and address for the record, and limit comments to no more than five minutes.
- 7. COUNCIL GENERAL DISCUSSION:** This is an opportunity for the Mayor and Council to ask questions for clarification, provide information to staff, or place a matter on a future agenda.

ADJOURN

TOWN OF MCADENVILLE MINUTES MARCH 11, 2025

The McAdenville Town Council met in regular session on Tuesday, March 11, 2025, at 6:00 PM in the Council Chambers of Town Hall located at 163 Main Street, McAdenville N.C.

PRESENT:

Mayor Jim Robinette; Mayor Pro-Tem Reid Washam, Council Members: Carrie Bailey, Greg Richardson, and Joe Rankin. Also in attendance: Attorney Chris Whelchel, Police Captain Debbold, and Town Administrator/Clerk Lesley Dellinger. Council Member Jay McCosh was absent.

CALL TO ORDER:

Mayor Robinette called the meeting to order at 6:00 PM and led in the Pledge of Allegiance. Council Member Carrie Bailey opened the meeting with prayer.

ADJUSTMENT & APPROVAL OF AGENDA:

The March Agenda was approved by motion of Carrie Bailey, second by Joe Rankin and unanimous vote with the following changes: A Closed Session was added as Item #11 to consult with the Attorney, and Item #6, ARP Grant Projects, was removed because the scheduled presenter was unable to attend.

CONSENT AGENDA:

The items of the Consent Agenda were unanimously approved by motion of Greg Richardson, second by Mayor Pro-Tem Washam and unanimous vote:

- a) **Approval of Minutes:** Council approved the regular meeting of February 11, 2025, and Special Meeting/Budget Work Session of February 25, 2025.
- b) **Amend Meeting Schedule:** A special meeting to work on the fiscal year 2025-26 budget was set for Wednesday, March 19, 2025, from noon to 1:30 PM at Town Hall. This will be a non-voting work session.
- c) **Budget Amendment:** Council approved Ordinance No. 2025-001 amending the General Fund budget for Fiscal Year 2024-2025. The changes will result in No Change to the net appropriations for the General Fund with a total budget of \$1,312,700.
- d) **CGL Hazard Mitigation Plan:** Council approved Resolution No 2025-002 adopting the Cleveland Gaston Lincoln Regional Hazard Mitigation Plan.

GASTON 250 PRESENTATION:

Angela Cunningham, Gaston County Communications, gave a presentation on the America 250 Project. Federal grant funding was available to local governments to raise awareness, educate and

celebrate the 250th anniversary of the signing of the Declaration of Independence. Gaston County has formed a 250 Committee with 40+ members to oversee marketing, research, event planning, education & outreach in our area. A 250 Gaston page has been added to the County website at gastongov.com featuring links to events, local history, podcasts, and a video series. Ms. Cunningham thanked the Council for the opportunity to raise awareness for the America 250 Project and distributed promotional materials with the recently approved Gaston 250 branding.

NCLM PRESENTATION:

Julie Scherer gave a presentation on behalf of the NC League of Municipalities to recognize and celebrate the Town as a successful participant in the Municipal Accounting services Program. The MAS program is supported by American Rescue Plan Act funding and is designed to promote better financial accountability and reliability for smaller governments through training, software tools, and accounting assistance to ensure year-end audit readiness. McAdenville completed the software conversion to BMS in May of 2024 establishing a uniform chart of accounts, budget encumbrance system, positive pay files to prevent check fraud, and the ability to accept credit card payments at Town Hall and online. The MAS program is funded through December of 2026 and will provide financial management training opportunities, mentoring of Town staff on accounting related matters, and quarterly oversight of financial records. Julie Scherer thanked the Town Council for their support through the conversion program. Lesley Dellinger and Kim Carver were recognized for their commitment and determination in making the MAS program successful for McAdenville. Mayor Pro-Tem Washam asked if the software provider, BMS, planned to host a user group conference in North Carolina since 25+ small towns had transitioned to their platform. Diane Seaford, Director of the NC League MAS Program, responded that the League was working with BMS on a local training conference to be held in October of this year which would provide great networking opportunities for small towns using the software.

POLICE DEPARTMENT REPORT:

Captain Debbold attended the meeting as the CPD representative. He distributed the February CPD report to the board and offered to answer questions. No additional comments were presented for discussion.

STAFF REPORT:

Town Administrator, Lesley Dellinger, reported on the following:

New Business

- a) Personnel Policy: The last revision to the Town's personnel policy was in February 2012. Town Staff partnered with the MAPS group for a comprehensive review and update of the Town's personnel policy to ensure that the policy aligns with modern human resource

management practices, current laws and regulations, as well as standard practices among municipalities across the state. The new policy is being presented for Council's review. A memo from Erika Phillips with the Maps Groups is included to help Council navigate some of the key changes. Staff recommended a policy effective date of 7/1/2025 so that the accruals of sick and vacation time align with the new budget year. Questions and/or revision suggestions by the board should be directed to Lesley Dellinger. Board consideration will be requested at the regular meeting on May 13, 2025.

- b) **Surplus Property:** The Administrator is authorized to declare surplus any personal property valued at less than thirty thousand dollars, to set its fair market value and to convey title for the property for the Town. Staff additions in 2024 required a clean out of unused items to create workable office space. A list of the items being declared surplus was provided to Council and will be disposed of in compliance with town policy and G.S. 160A-266.
- c) **RFP for Audit Services:** Proposal responses for selection of an independent auditor for the Town were received from Butler & Stowe CPAs and Strickland Hardee PLLC. The staff's decision to solicit bids was made to better align with the best practices recommended by the LCG. Proposals are currently under review and staff's recommendation for a 3-year contract beginning FY2026 will be presented at the regular meeting on May 13, 2025.

Water & Sewer

- a) **Municipal Rate Increase from TRU:** The annual TRU Advisory meeting was held on 3/4/2025 for all municipal partners. It was announced that a 5% rate increase has been approved for municipal wholesale accounts beginning 7/1/2025 (FY2026). It is anticipated that 5% increases will be recommended in FY2027 & FY2028 to cover City of Gastonia CIP projects. TRU staff cited the explosion of industrial, commercial, and residential growth in Gaston County and the expansion of infrastructure needed to service this growth as a contributing factor for rate increases. The wholesale rate increase will directly impact the McAdenville water/sewer rates for FY2026. The current rate plan adopted by the Town Council recommends maintaining a minimum 2% increase over all wholesale increases to maintain current levels of profitability within the utility fund.
- b) **Update on Hallie Bently PRV Project:** The first bid advertisement on January 17th only generated one construction bid. General Statutes require a minimum of three bids for opening. The PRV Project was rebid February 13th. Three bids were received with the rebid. The low bid was received from Willis Contracting but was disqualified due to being incomplete. The second lowest bid was from NEP Contracting for \$821,396.00 with Performance and Payment Bonds. This bid is in line with project estimates prepared by Clayton Engineering. Staff requested that Clayton Engineering check references on the low bidder and request a schedule of values since the bid was presented in a lump sum format. The PRV project was redesigned in 2022 at the request of Belmont Land to support future

development in the River District. A Public/Private partnership will be sought to lower the overall project cost for the Town.

Finance Department

Financial Performance Indicator of Concern from LGC: The FY2024 Audit generated an FPIC response for a loss in Operating Net Income in the Water/Sewer Enterprise Fund.

Excerpt from McAdenville FY2024 audited financial statement:

| | | |
|-----------------------------|-----------|------------------------------------|
| Water & Sewer Revenue | \$580,644 | |
| Less Water & Sewer Expenses | \$622,866 | (actual per explanation \$522,866) |
| Add Depreciation expense | \$45,215 | |
| Less Debt payments | \$ 0 | |
| Less Interest expense | \$ 4,168 | |
| Result | (\$1,175) | (actual per explanation \$98,825) |

LGC Note: Operating Net Income (Loss) excluding depreciation, including debt service principal and interest. (Minimum threshold should be Greater than zero per LGC)

Staff reported that during the year ended June 30, 2024, an adjusting journal entry was done to clear out a non-recurring item from an old account receivable balance in the amount of \$100,000. This non-recurring item originated from monies due from Gaston County for the regional South Fork Sewer Project. The amount that was to be received from Gaston County was \$500,000 payable to the Town in the amount of \$100,000/year for five (5) years. Staff confirmed that the full amount of \$500,000 was received from Gaston County and the entry error was in the Due From /Due To accounts set up for the South Fork Sewer Project. Since the Town's accounting software inaccurately showed \$100,000 outstanding from Gaston County, Town Staff requested that a year-end adjusting entry be considered to clean this item up so that it would not continue to be on the books. An entry was approved by the Auditor to clear out the Due from Gaston County line item in the amount of \$100,000 and the offset was to Miscellaneous expense. This entry is the only reason that the Water/Sewer Enterprise Fund is showing a loss in Operating Net Income.

Lesley Dellinger has prepared an FPIC response letter explaining the reason for the loss in Operating Net Income in the Water/Sewer Fund for FY2024 and request Town Council's signatures on the letter to confirm notification and understanding of the FPIC issuance from the NC Local Government Commission.

OPPORTUNITY FOR PUBLIC COMMENT:

Mike Crockett, 700 Lakeview Drive, addressed the Council regarding the staining on Lakeview Drive that resulted from a hydraulic line break on a Harrison Sanitation truck during curbside trash collection. He stated that you can still see an oily residue on the street when it rains, therefore he

does not feel that the remediation efforts were sufficient. He sees cracks in the road that may be related to the spill and feels Harrison Sanitation should be held accountable. Overall, he feels the Town has not done enough to fix the problem, and that additional action is needed.

Trisha Petersen, 604 Lakeview Drive stated that she was terribly upset with the cleanup of the fluid spill on Lakeview Drive. She worried that the chemical residue still present on the roadway is dangerous to kids and pets and asked if the pond had been checked to ensure the wildlife was okay. She added that the stain on the road could affect property values. Overall, she felt the cleanup was not satisfactory and the Town Council should do something to fix it.

Betty Kelly, 505 Lakeview Drive, stated that the cleanup of the fluid spill was done poorly, and the Town should require Harrison Sanitation to fix the street due to the negative impact it has on all the property owners on Lakeview Drive. She was also disappointed that the Town did nothing to inform the residents about the type of fluid spilled, if it was dangerous, and how it would be addressed.

Harold Guice, 507 Lakeview Drive, stated that the hydraulic spill and staining on Lakeview Drive was not a McAdenville problem that it was an insurance claim. He felt the Town's legal representation should persuade Harrison Sanitation's insurance carrier to have Lakeview resurfaced.

COUNCIL GENERAL DISCUSSION:

Carrie Bailey thanked the residents who attended the meeting and voiced their concerns to the Town Council. She added that this is the best way to communicate with the entire Board and that she is also available if a resident wants to contact her directly with future concerns.

Mayor Pro-Tem Washam commented that approximately forty-five gallons of hydraulic fluid was spilled by the Harrison Sanitation truck and that the spill was spread over ½ mile. The remediation was done by a licensed contractor who met the Department of Environmental Quality requirements for cleanup and reporting. He did agree that the residual staining was significant.

Greg Richardson agreed that the aesthetics of the roadway stain are bad and that he recommends the Council investigate an additional course of action. He then provided information on a Carolina Thread Trail (CTT) meeting he attended on Monday, March 10th. CTT representatives are working on an initiative to add a corridor generally following the South Fork River as a state designated trail, which would include the River Link Trail currently under design by McAdenville and Cramerton. A House Bill is being introduced, and if passed will open up \$30 million in funding to the designated corridor. A Resolution in support of the project will be requested in the future, but no money requirement.

CLOSED SESSION:

A motion to enter Closed Session to consult with the Town Attorney as allowed under GS 143-318- 11(a)(3) was made by Mayor Pro-Tem Washam, second by Greg Richardson with unanimous vote at 7:02 PM.

Upon returning from Closed Session at 7:31 PM, Mayor Robinette reported that the Board consulted with the attorney and received guidance on mediation of a claim.

ADJOURN:

There being no further business to come before the board, the meeting adjourned at 7:32 PM upon motion of Joe Rankin, second by Carrie Bailey and unanimous vote.

Jim Robinette, Mayor

Lesley Dellinger, Town Clerk

**MCADENVILLE TOWN COUNCIL
SPECIAL MEETING / BUDGET WORK SESSION
MARCH 19, 2025**

The McAdenville Town Council met in Special Session on Wednesday, March 19, 2025 at 12 noon in the lower level of McAdenville Town Hall, 163 Main Street. Proper notice was given.

Members Present: Mayor Pro-Tem Reid Washam; Councilmembers: Carrie Bailey, Joe Rankin, Jay McCosh; and Greg Richardson. Staff: Town Administrator/Clerk Lesley Dellinger.

Mayor Pro-Tem Washam called the meeting to order at 12:01 PM. He stated the purpose of the meeting was to discuss revenues and expenditures in the Water/Sewer Fund for FY2025-26, and review staff comments on the municipal solid waste contract proposals.

Lesley Dellinger presented Council with current budget vs actual reports and stated that FY2026 water & sewer revenues will be comparable to the current year. Profit margins are expected to be narrow, but the fund should finish this fiscal year in the black. Staff discussed the 5% wholesale rate increase proposed by TRU and provided monthly residential rate estimates with a 5%, 7.5%, and 10% increase. Staff recommended a 7.5% rate increase in FY2026 to adhere to the schedule proposed in the adopted rate study. The updated water/sewer CIP was presented. The CIP consists of 3 sewer projects and 9 water projects with an estimated cost totaling \$16,977,415.00. Mayor Pro-Tem Washam updated members on recent personnel changes in engineering staff at WithersRavenel and possible obstacles for completing construction by 12/31/2026, which is the deadline for all ARP expenditures. Lesley Dellinger added that the Hallie Bentley PRV project may have to revert to the original design due to cost and that anticipated funding through the OSBM for the Main Street waterline project will most likely not materialize. The total for unfunded CIP projects is \$9,958,617.00 not including expected overruns on the APA funded grant projects.

Lesley Dellinger stated that staff had completed their evaluation of the MSW proposals and felt Waste Management and Waste Pro best met the criteria outlined in the RFP. Both companies have high tech safety & camera systems on their trucks, prioritize driver training, and provided detailed maintenance schedules for their fleet. Waste Management was the lowest bidder of the two but did not offer recycling or bulk pickup. Lesley requested a Special Meeting be held for Council to select their preferred vendor providing staff with adequate time to secure a contract and avoid an interruption in collection service. Additional information was provided to members for review prior to the Special Meeting, which was set for Tuesday, March 25th at 6:00PM.

Staff requested available dates for the next budget workshops. The consensus was Saturday, April 5th from 10AM - 2PM. The next workshop will focus on finalizing FY2026 budget expenditures for General, Water/Sewer, Powell Bill, and Grant Project funds.

There being no further business to discuss, the meeting was adjourned at 1:34 PM by motion of Carrie Bailey, second by Joe Rankin with unanimous vote.

Reid Washam, Mayor Pro-Tem

Lesley Dellinger, Town Clerk

**MCADENVILLE TOWN COUNCIL
SPECIAL MEETING
MARCH 25, 2025**

The McAdenville Town Council met in Special Session on March 25, 2025 at 6:00 PM in the Council Chambers of McAdenville Town Hall, 163 Main Street. Proper notice was given.

Members Present: Mayor Jim Robinette, Mayor Pro-Tem Reid Washam; Councilmembers: Carrie Bailey, Joe Rankin, and Greg Richardson. Staff: Town Administrator/Clerk Lesley Dellinger and Town Attorney Chris Whelchel. Council Member Jay McCosh was absent.

Mayor Robinette called the meeting to order at 6:00 PM. He stated the purpose of the meeting was to select a preferred vendor for the Municipal Solid Waste Collection & Disposal Services contract.

Motion to approve the agenda for the Special Meeting was made by Carrie Bailey, seconded by Joe Rankin and approved by unanimous vote.

Lesley Dellinger did a slide presentation detailing the four vendor proposals received for the Municipal Solid Waste RFP. The proposers are Waste Management, New Hope Waste Management, Waste Pro, and Harrison Sanitation. Vendor qualifications, contract costs, and alternate bids for bulk collection and recycling were discussed. A question & answer session was conducted following the staff's presentation.

Mayor Robinette opened the floor for public comment. No comments were submitted.

Following discussion, Carrie Bailey motioned to select Waste Pro as the preferred vendor for the Municipal Solid Waste Collection & Disposal contract beginning June 1, 2025, including solid waste, yard waste, and bulk waste collection. Curbside recycling service will not be included in the contract but may be considered as an additional service in the future. The motion was seconded by Joe Rankin and approved unanimously.

There being no further business to discuss, the meeting was adjourned at 6:15 PM by motion of Joe Rankin, second by Mayor Pro-Tem Washam and approved by unanimous vote.

Jim Robinette, Mayor

Lesley Dellinger, Town Clerk



GASTON COUNTY TAX OFFICE

Assessor | 128 W. Main Avenue, Gastonia, NC 28052

Collections | 100 E. Garrison Blvd., Gastonia, NC 28052

Phone | 704-866-3158

Fax | 704-866-3103

Municipalities Collection Fee Memo Update

Dear Municipalities:

This memo informs you of the proposed Interlocal Agreement for Tax Collection Fees changes beginning July 1, 2025.

Below are the proposed changes and increases.

Current Interlocal Agreement

- Municipalities are charged 0.85% of the total collected levy yearly from July 1st through December 31st. (Collection Method)
- Invoiced March of each year.

Proposed Changes

- Increase collection fee from 0.85% to 0.95%.
- The Unified Fire Districts will be added, and the collection fee will be charged.
- Jurisdictions will be charged based on the total levy for each jurisdiction instead of the taxes collected for six months. (Levy Method)
- The invoice date will change to August 1st instead of March.

Services Provided

- Distribution of tax bills and delinquent tax notices.
- Collection of taxes, including prepayment plans.
 - This plan is offered to citizens who are not delinquent but struggle with paying their taxes in a lump sum. We offer a draft over 10 months to make paying taxes more manageable.
- Enforced collections on delinquent taxes.
 - Wage garnishment
 - Bank Attachment
 - Rent Attachment
 - Foreclosure
 - Levy of business/personal property
 - Debt setoff
- Weekly, monthly, and yearly reports are provided to each jurisdiction.
- Copies of records or maps at no cost to the jurisdiction. Including access to aerial imagery.

Mailing Address | P.O. Box 1578, Gastonia, NC 28053

- Budget estimations for assessed values.
- Advertising of delinquent taxes.
- Education/Public Presentations on any tax-related topic.

The proposed changes is the most equitable solution for each municipality and county.

The following table shows the current fees and estimates of the proposed fee based on the 0.95% collection fee for the total levy.

| Jurisdiction | Tax Year | Current Fees based on collection method | Estimated Fees based on levy method | Difference |
|-----------------------|----------|---|-------------------------------------|-------------|
| County | 2024 | \$1,481,046 | \$1,086,420 | (\$394,626) |
| Belmont | 2024 | \$106,779 | \$143,092 | \$36,313 |
| Bessemer City | 2024 | \$30,342 | \$43,991 | \$13,649 |
| Cherryville | 2024 | \$20,249 | \$30,275 | \$10,026 |
| Cramerton | 2024 | \$32,009 | \$44,926 | \$12,917 |
| Dallas | 2024 | \$14,256 | \$21,145 | \$6,889 |
| Gastonia | 2024 | \$339,689 | \$477,380 | \$137,691 |
| High Shoals | 2024 | \$1,303 | \$1,967 | \$664 |
| Kings Mountain | 2024 | \$13,893 | \$17,095 | \$3,202 |
| Lowell | 2024 | \$15,121 | \$22,155 | \$7,034 |
| McAdenville | 2024 | \$4,821 | \$6,705 | \$1,884 |
| Mt. Holly | 2024 | \$81,154 | \$117,263 | \$36,109 |
| Ranlo | 2024 | \$11,699 | \$19,438 | \$7,739 |
| Stanley | 2024 | \$20,477 | \$29,270 | \$8,793 |
| Unified Fire District | 2024 | 0 | \$114,100 | \$114,100 |

- The invoices for the tax year 2024 will be sent in March of 2025.
- The invoices for the tax year 2025 will be sent in November of 2026 on the proposed changes above. This gives each jurisdiction a full fiscal year to budget for the above changes.

GASTON COUNTY
NORTH CAROLINA

INTERLOCAL AGREEMENT FOR
COLLECTION OF TAXES

THIS INTERLOCAL AGREEMENT, made effective the last date set out below, by and between the **TOWN OF MCADENVILLE**, a municipal corporation having a charter granted by the State of North Carolina, hereinafter referred to as the "Town," and **GASTON COUNTY**, a corporate and political body and a subdivision of the State of North Carolina, hereinafter referred to as the "County";

WITNESSETH:

WHEREAS, Chapter 160A, Article 20, Part I of the North Carolina General Statutes provides that units of local government may enter into a contract in order to execute an undertaking providing for the contractual exercise by one unit of any power, function and right, including the collection of taxes, of another unit; and

WHEREAS, the Town Board of Commissioners ("Town Board") has found and determined that it is in the public interest and for the public benefit to provide for the collection by the County of taxes of ad valorem property taxes levied by the Town; and

WHEREAS, the Board of Commissioners of the County has authorized the collection of taxes for cities and towns within the County; and

WHEREAS, the governing bodies of the Town and County desire to enter into an agreement to provide for the collection by the County of ad valorem property taxes levied by the Town;

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

A. Authority & Responsibilities

- (1) Billing: Beginning with the 2025 tax bill for FY 2025-26, the County shall prepare ad valorem property tax bills for the Town based on the ad valorem tax rate established by the Town Board. The County shall collect the ad valorem property tax for the Town, including any interest and/or penalties for late listing or late payment.
- (2) Appointment of Tax Collector: The Town hereby appoints the County tax collector as the tax collector for the Town for purposes of collecting those taxes described hereunder, with the powers, authority, duties, and responsibilities set forth herein. The tax collector shall be under the sole jurisdiction of the County Board of Commissioners and the County Manager. Nothing herein shall prevent the Town from appointing a tax collector for purposes of taxes not billed or collected pursuant to this agreement.
- (3) General Duties: The County shall perform all actions pertaining to tax collection which are required by N.C.G.S. Chapter 105, Subchapter II, to include:
 - (a) Preparation of a tax scroll, tax book, or combined record as provided in N.C.G.S. 105-319;
 - (b) Preparation of a tax receipt form as required by N.C.G.S. 105-320;

- (c) Adoption of the order to collect taxes required by N.C.G.S. 105-321;
 - (d) Review of listings and evaluations as required by N.C.G.S. Chapter 105, Subchapter II, Article 21;
 - (e) Listing, appraising, and assessing of property as provided in N.C.G.S., Chapter 105, Subchapter II, Article 22;
 - (f) Delivery of tax receipts to the tax collector pursuant to N.C.G.S. 105-352; and
 - (g) Execution of settlements as required in N.C.G.S. 105-373.
- (4) Collections and Deposits:
- (a) Town taxes collected by the County, including any statutory interest or penalties, shall be wire transferred from the County's bank to the Town's bank account daily by 11:00 a.m. On recognized holidays for the bank, the Town, or the County, bank transfers shall be made on the last business day preceding the holiday.
 - (b) The Town shall refer its taxpayers to one of three (3) collection points or methods:
 - 1) the Gaston County Tax Office;
 - 2) mail to the Gaston County Tax Office; or
 - 3) mail to the County's designated bank for lockbox processing.
- (5) Partial Payments: Partial payments on tax bills containing the County and Town tax amounts shall be prorated and applied proportionally to each taxing unit's share of the principal amount due.
- (6) Discounts: The County shall have no authority to apply discounts to Town taxes collected unless a schedule of discounts has been adopted by the Town pursuant to N.C.G.S. 105-360.
- (7) Acceptance of Checks (Endorsements): The Town shall authorize the acceptance of checks by the County which are drawn to the order of the Town and are collected through the County tax office or lockbox, which are clearly identified as being for payment of property taxes.

B. Term of Agreement

- (1) Initial Term and Renewal: The term of this fiscal agreement begins July 1, 2025, and will terminate on June 30, 2027; thereafter, this contract may renew automatically on an annual basis, subject to amendment or termination as set forth herein.
- (2) Tax Rate Notification: The Town will forward written notification of its tax rate to the County Tax Collector by June 20th of each year.
- (3) Termination: The Town may terminate this agreement provided 180 days' written notice is provided to the County.

C. Compensation

- (1) Fees for Collection: The Town will be charged a fee as calculated by the County of .95%, and this fee will be reassessed following the county-wide revaluation(s).
- (2) Definition of "tax bill": For purposes of the fee to be paid pursuant to Section C(1) of this Agreement, "tax bill" shall mean those bills, for ad valorem property subject to taxation pursuant to N.C.G.S. 105-274 and required to be listed and appraised by N.C.G.S. 105-285, as shown on the County's Tax Roll by Revenue Unit Report for each fiscal year. Each fiscal year's Tax Roll by Revenue Unit Report shall have a count of bills for the categories of: (a) Real Property Only; (b) Personal Property Only; and (c) Real and Personal Property Combined.
- (3) Adjusted Tax Bills: No additional fee or fees shall be owed by Town to County in any fiscal year where the tax for a previously billed ad valorem property is subsequently adjusted. If an ad valorem property has not been previously billed in any fiscal year and is later discovered and assessed pursuant to N.C.G.S. 105-312, the County may invoice Town a collection fee for the newly generated tax bill.
- (4) County shall invoice Town in November of each year based on the beginning total levy amount of real property, personal property, and public service company properties for the 2025 tax year and each subsequent year.

CI. Reports and Records

- (1) The County shall provide to the Town weekly reports of revenues collected and transferred to the Town's bank account within three business days of such transfer.
- (2) Other Reports: The County shall provide the Town with monthly reports and reasonable special reports of assessed valuations, discoveries, releases, levies, and collections in a form mutually agreed upon by the Town and the County.
- (3) Budget Estimation: By March 1 of each year, the County will provide an estimate of valuation for the upcoming fiscal year, along with an estimate of the proposed fee, as described herein.
- (4) Annual Settlement: The County tax collector will submit to the Town Council an annual settlement of any revenues collected as required by in N.C.G.S. 105-373(a)(3).
- (5) Computer Access: The Town shall have the right to on-line computer access in a form mutually agreed upon by the Town and the County.
- (6) Records and Maps: The Town shall have full access to maps, abstracts, bills, receipts, and other records or documents generated by the tax office which are related to Town taxes. The Town shall have the right to copies, at no cost, of maps, aerial photographs, and other public records generated in connection with tax office operations.

- (7) Separate Collection Records: Records showing separately the amount of County taxes assessed and collected and the amount of Town taxes assessed and collected shall be maintained by the County tax collector.

E. Adjustments to Tax Accounts (Releases, Refunds, & Discoveries)

- (1) Releases: The Town authorizes the Gaston County Board of Commissioners, the Board of Equalization and Review, the tax supervisor, and the tax collector to make any adjustments to Town tax accounts in accordance with N.C.G.S. 105-312, 380, and 381.
- (2) Refunds: Any refunds due on accounts for which the Town has already received funds will be initiated through the County tax office with all necessary documentation being forwarded to the Town for processing.
- (3) Releases or Adjustments of Penalties/Interest: The Town reserves the right to accept or reject the County's decision on appeals from taxpayers regarding the release of interest or penalties. If the Town rejects the decision of the County, a hearing for the taxpayer before the Town Board will be scheduled within thirty (30) days to make a final determination on the status of interest and penalties on the Town tax account.

F. Collection of Delinquent Town Taxes

- (1) Collection Assistance: In an effort to maintain a high collection percentage on Town property taxes, the Town will, to the extent possible, assist in the collection of delinquent accounts by fully utilizing any available information and maintaining clear communications with the County.
- (2) Advertising: Advertising pursuant to N.C.G.S. 105-369 will be the sole responsibility of the County tax office. Any fees collected to offset advertising costs will be retained by the County.

G. Foreclosures

- (1) Foreclosure Action: If a delinquent bill is due both the County and the Town, the County legal department may, at the direction of its governing body, bring actions for foreclosure of both tax liens on delinquent taxes. It shall be the Town's duty to pursue foreclosure of taxes owed only to the Town.

- (2) Proceeds from Foreclosures: Penalties and interest collected, proceeds recovered from tax foreclosure sales, and discounts, settlements, or compromises allowed shall be apportioned between the County and the Town pro rata in proportion to each taxing unit's share of the principal amount which was the basis of said collections, recoveries, or allowances.

H. Bonds and Audits

- (1) Bonds. The Gaston County Tax Collector shall be bonded to collect taxes, as established under the terms herein.
- (2) Annual Audits: The tax records shall be audited annually by an independent certified public accountant selected by the County. Adequate procedures and internal controls will be employed to insure that an audit trail is present and that necessary auditing procedures and tests can be performed. A copy of the County's financial statements will be provided to the Town once the annual audit is complete to satisfy Town audit requirements of tax revenue. The Town may, at its own expense, arrange for auditing of records relating to Town taxes.

I. Gross Receipts Tax Pursuant to N.C.G.S. 160A-215.1

In the event that the Town has adopted an ordinance to levy a gross receipts tax on vehicle rentals or leases which is substantially similar to the ordinance adopted by Gaston County, the County will collect and distribute the proceeds of the tax on behalf of the Town.

J. Indemnification

To the extent permitted by North Carolina law, the Town, during the term of this Agreement, shall indemnify and save harmless the County from and against all claims, demands, and/or causes of action arising out of the Agreement, including but not limited to, errors in collection due to incorrect information provided to the County by the Town. Likewise, to the extent permitted by North Carolina law, the County during the term of this Agreement, shall indemnify and save harmless the Town from and against all claims, demands, and/or causes of action arising out of the Agreement, including but not limited to, errors in collection due to incorrect information provided to the Town by the County.

K. Amendments

This Agreement may be amended only by an instrument in writing executed by both parties hereto.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK. SIGNATURE PAGE FOLLOWS.]

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be signed by their duly authorized representatives and their seals to be hereto affixed.

TOWN OF MCADENVILLE

By: _____
Town Manager

Date: _____

ATTEST:

APPROVED AS TO FORM:

(Deputy) Town Clerk

Town Attorney

GASTON COUNTY

By: _____
County Manager/Asst. County Manager

Date: _____

ATTEST:

APPROVED AS TO FORM:

Clerk/Deputy Clerk to the Board

County Attorney/Deputy County Attorney

STATE OF NORTH CAROLINA
COUNTY OF GASTON

I, _____, a Notary Public of the aforesaid County and State, do hereby certify that _____ personally appeared before me this day and acknowledged that he/she is the Clerk/Deputy Clerk of the **Town of McAdenville** and that by authority duly given and as the act of the municipal corporation, the foregoing instrument was signed its name by its Town Manager, sealed with its corporate seal and attested by him/her as its Town Clerk/Deputy Clerk.

WITNESS my hand and Notarial Seal, this the ____ day of _____, 2025.

Notary Public

My Commission Expires:

STATE OF NORTH CAROLINA
COUNTY OF GASTON

I, _____, a Notary Public of the aforesaid County and State, do hereby certify that _____ personally appeared before me this day and acknowledged that she is the Clerk/Deputy Clerk of the **Gaston County Board of Commissioners**, and that by authority duly given and as the act of the Gaston County Board of Commissioners, the foregoing instrument was signed in its name by _____, County Manager/Assistant County Manager, sealed with its corporate seal and attested by _____ as its Clerk/Deputy Clerk.

WITNESS my hand and Notarial Seal this the ____ day of _____, 2025.

Notary Public

My Commission Expires:



Service GROUP

PRESSURE WASHING SERVICES PROPOSAL

March 28th, 2025

Reid Washam
McAdenville North Carolina
PO Box 9
163 Main St
McAdenville, NC 28101

Scope of Work

- **Site Assessment:** Conducted a test on Saturday, March 22nd, for an initial evaluation of the affected area to determine the effectiveness of the cleaning process and confirm satisfaction if approved.
- **Safety Measures:** Implement appropriate safety protocols, including personal protective equipment (PPE) and traffic control to ensure worker and public safety.
- **Pre-Treatment:** Apply degreasing agents using advanced equipment to enhance the cleaning process and maximize contaminant breakdown.
- **Pressure Washing:** Utilize high-pressure water systems with specialized cleaning solutions to effectively remove hydraulic fluid/oil residues from the road surface.
- **Containment & Waste Management:** Collect and properly dispose of contaminated water and debris in accordance with local environmental regulations to prevent secondary contamination.
- **Post-Cleaning Inspection:** Conduct a thorough follow-up assessment to verify complete removal of contaminants and ensure the road is safe for public use.

| COST ESTIMATE | |
|---------------------|--------------------|
| | |
| Labor Cost | \$6,900.00 |
| Waste disposal Fees | \$7,600.00 |
| | |
| Total Cost | \$14,500.00 |

PRESSURE WASHING SERVICES PROPOSAL

Project Timeline

Total estimated duration: **3.5 days**

| Task | Estimated Duration |
|-------------------------------------|--------------------|
| Site Assessment | .5 Day |
| Safety Preparation | 1 Day |
| Pre-Treatment | 1 Day |
| Pressure Washing & Waste Collection | 1 Day |

We are committed to providing a thorough and environmentally responsible cleaning service to the affected road to safe conditions. Our team has the expertise, equipment, and regulatory knowledge to handle this hazardous material efficiently. We look forward to your approval to proceed with the work.

Exclusions (Not Included in Base Price)

- Repairs & Surface Restoration** – Any structural repairs, repainting, or surface damage restoration.
- Sealing or Coating Application** – Protective treatments or waterproofing are available for an additional fee.
- Excessive Staining Beyond Standard Cleaning** – Heavily stained surfaces may require additional treatment at an extra cost.

Terms & Conditions

- 1.Site Accessibility:** The client must provide clear access to all areas requiring cleaning.
- 2.Water Supply:** The client is responsible for providing access to a water source unless otherwise agreed upon.
- 3.Inclement Weather:** Services may be rescheduled due to extreme weather conditions for safety reasons.
- 4.Any additional relevant fees, such as Textura or Procore cost, Drug Screening, OCIP/CCIP will be added as “administrative fee.”
- 5.Proposal pricing valid for 30 days from bid date.

Erika Palacios

Business Development Manager



NORTH CAROLINA ASSOCIATION OF MUNICIPAL CLERKS

Dear Mayors and City Managers,

The International Institute of Municipal Clerks is proud to announce the celebration of the 56th Annual Professional Municipal Clerks Week, taking place May 4 through May 10, 2025. The Professional Municipal Clerk is one of the oldest public service positions, integral to the foundation and continuity of local governance. On behalf of the North Carolina Association of Municipal Clerks (NCAMC), we warmly invite you to join us in honoring this significant occasion.

Professional Municipal Clerks Week is an excellent opportunity to recognize the vital contributions municipal clerks make to local government. Often working diligently behind the scenes, clerks play a pivotal role in maintaining transparency, efficiency, and public trust. Their responsibilities encompass key functions such as record management, legislative processes, and ensuring accountability, all of which are foundational to effective local governance.

Your acknowledgment and participation would be a meaningful way to highlight the dedication and professionalism of municipal clerks throughout our state. Recognizing their efforts not only uplifts the profession but also reinforces the importance of their role in serving and strengthening our communities.

We encourage you to consider presenting a proclamation at an upcoming Council meeting to formally recognize Municipal Clerks Week. Additionally, we invite you to acknowledge your clerk and celebrate their contributions to your municipality. You may want to engage with municipal clerks in your area to foster collaboration and share best practices.

If your municipal clerk is not yet a member of the NCAMC, we encourage your municipality to invest in their membership. NCAMC provides clerks with essential resources and opportunities that foster professional growth and success. Membership offers access to newsletters, specialized resource guides, and legislative updates tailored to the municipal clerk profession. Clerks stay connected through the ClerkNet Listserv, receive priority invitations to educational events and conferences, and benefit from continuing education and scholarship opportunities. Additionally, NCAMC's strong partnerships with the International Institute of Municipal Clerks (IIMC), the North Carolina League of Municipalities (NCLM), and the UNC School of Government provide unparalleled access to trusted expertise and ongoing professional development.

Thank you for your consideration and support. We look forward to celebrating this special week together.

[VIEW PROCLAMATION](#)

Warm Regards,

Sabrena A. Reinhardt, MMC, NCCMC
President, NCAMC
Town Clerk, Town of Leland
(910) 332-4297



Town of McAdenville

Proclamation

56th Annual Professional Municipal Clerks Week

May 4 – 10, 2025

Whereas, the Office of the Professional Municipal Clerk is a time-honored and essential part of local government, serving communities throughout the world; and

Whereas, the Office of the Professional Municipal Clerk is one of the oldest public service positions, integral to the foundation and continuity of local governance; and

Whereas, Professional Municipal Clerks provide a vital link between citizens, local governing bodies, and various agencies at all levels of government; and

Whereas, Professional Municipal Clerks are committed to upholding principles of neutrality, impartiality, and equal service to all members of the community; and

Whereas, the Office of the Professional Municipal Clerk serves as the information hub for local government operations and community affairs; and

Whereas, Professional Municipal Clerks continuously strive to enhance the administration of their office by actively participating in educational programs, professional development opportunities, and the annual conferences of their state, provincial, county, and international associations; and

Whereas, it is fitting to recognize and celebrate the significant contributions and accomplishments of Professional Municipal Clerks;

Now, Therefore, I, Jim Robinette, Mayor of the Town of McAdenville, do hereby proclaim the week of May 4 through May 10, 2025, as **Professional Municipal Clerks Week** and extend appreciation to our Professional Municipal Clerk, Lesley Dellinger, along with all Professional Municipal Clerks, for their invaluable service and steadfast dedication to the communities they serve.

Proclaimed this 8th day of April 2025.

Honorable Jim Robinette
Mayor, Town of McAdenville



CRAMERTON POLICE DEPARTMENT
MONTHLY REPORT: March, 2025

McADENVILLE CONTRACT

| | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | TOTALS |
|----------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|--------|
| ARREST TOTALS | 1 | 1 | 1 | | | | | | | | | | 3 |
| Adult | 1 | 1 | 1 | | | | | | | | | | 3 |
| Juvenile | 0 | 0 | 0 | | | | | | | | | | 0 |
| Felony | 1 | 0 | 0 | | | | | | | | | | 1 |
| Misdemeanor | 0 | 0 | 0 | | | | | | | | | | 0 |
| DWI ARRESTS | 1 | 1 | 0 | | | | | | | | | | 2 |
| CALLS FOR SERVICE | 162 | 169 | 165 | | | | | | | | | | 496 |
| CASE TOTALS | 5 | 1 | 1 | | | | | | | | | | 7 |
| Felony | 3 | 0 | 0 | | | | | | | | | | 3 |
| Misdemeanor | 2 | 1 | 1 | | | | | | | | | | 4 |
| DRUG INVESTIGATIONS | 1 | 0 | 1 | | | | | | | | | | 2 |
| TRAFFIC CITATIONS | 12 | 10 | 6 | | | | | | | | | | 28 |
| License Vios. | 3 | 3 | 2 | | | | | | | | | | 8 |
| Registration Vios. | 3 | 6 | 2 | | | | | | | | | | 11 |
| Restraint Vios. | 0 | 0 | 0 | | | | | | | | | | 0 |
| Speeding Vios. | 6 | 1 | 2 | | | | | | | | | | 9 |
| Sign/Signal Vios. | 0 | 0 | 0 | | | | | | | | | | 0 |
| Other Traffic | 0 | 0 | 0 | | | | | | | | | | 0 |
| TRAFFIC CRASHES | 1 | 1 | 1 | | | | | | | | | | 3 |
| Damage | 0 | 1 | 1 | | | | | | | | | | 2 |
| Injury | 1 | 0 | 0 | | | | | | | | | | 1 |