

**TOWN OF MCADENVILLE COUNCIL AGENDA
TUESDAY, MARCH 12, 2024 @ 6:00 PM
163 MAIN STREET, MCADENVILLE, NC**

1. **CALL TO ORDER, PLEDGE OF ALLEGIANCE & INVOCATION**
2. **ADJUSTMENT & APPROVAL OF THE MARCH AGENDA:** Items will only be added or removed upon approval of the Mayor and Town Council.
3. **APPROVAL OF MINUTES:** Regular meeting and Closed Session of February 13, 2024.
4. **BUDGET AMENDMENT FOR FY2023-24: Ordinance No. 2024-001** amending the budget for fiscal year beginning July 1, 2023, is being presented for Council consideration. Changes to the General Fund will result in a \$48,650 increase in net appropriations. Changes to the Water & Sewer fund will result in a \$80,000 increase in net appropriations.
5. **POLICE DEPARTMENT REPORT:** Chief Adams, Cramerton Police Department, will be present to report on police activity for the month of February and address any concerns of the Town Council.
6. **STAFF REPORT:** Lesley Dellinger will provide updates on town business & open projects and answer questions from the Town Council. Council consideration is requested for (1) write off authorization for bad debts in the water/sewer fund totaling \$709.11; and (2) contract for Citizens Portal Service Agreement with Paya.
7. **OPPORTUNITY FOR PUBLIC COMMENT:** This is an opportunity for members of the public to address items to the Mayor and Council. Speakers are asked to stand, state their name and address for the record, and limit comments to no more than five minutes.
8. **COUNCIL GENERAL DISCUSSION:** This is an opportunity for the Mayor and Council to ask questions for clarification, provide information to staff, or place a matter on a future agenda.
9. **CLOSED SESSION:** Permitted under **GS143-318.11(a)(3)** to consult with the Town's Attorney on administrative procedure and **GS143-318.11(a)(6)** to discuss a personnel matter.

ADJOURN

**TOWN OF MCADENVILLE MINUTES
FEBRUARY 13, 2024**

The McAdenville Town Council met in regular session on Tuesday, February 13, 2024, at 6:00 PM in the Council Chambers of Town Hall located at 163 Main Street, McAdenville N.C.

PRESENT:

Mayor Jim Robinette and Mayor Pro-Tem Reid Washam; Council Members: Carrie Bailey, Jay McCosh, Greg Richardson, and Joe Rankin. Also in attendance: Attorney Chris Whelchel, Police Chief Adams, and Town Administrator/Clerk Lesley Dellinger.

CALL TO ORDER:

Mayor Robinette called the meeting to order at 6:00 PM and led in the Pledge of Allegiance. Pastor Walter Griggs, McAdenville Baptist Church, opened the meeting with prayer.

ADJUSTMENT & APPROVAL OF AGENDA:

The February Agenda was approved as submitted by motion of Greg Richardson, second by Joe Rankin and unanimous vote.

APPROVAL OF MINUTES:

The regular meeting and closed session minutes of January 9, 2024, were approved as submitted by motion of Mayor Pro-Tem Washam, second by Jay McCosh and unanimous vote.

PRESENTATION OF AUDIT FOR FISCAL YEAR ENDING JUNE 30, 2023:

Ms. Sheila Thornton, Managing Partner, Butler & Stowe CPAs presented the Audit Report for the year ended June 30, 2023. She stated that the audit had been completed and there were no instances of non-compliance, either with the accounting controls or regulatory matters. Ms. Thornton stated that the Town ended the year with combined assets exceeding the liabilities by \$8,634,245 (net position). The Town's total net position increased by \$647,478, primarily due to budgeting and cost controls. As of the close of the current fiscal year, the Town of McAdenville's governmental funds reported combined ending fund balances of \$1,880,038 with a net change from FY2022 of \$193,627. It was noted that approximately 34.76 percent of this total amount, or \$653,576, is non-spendable or restricted. At the end of the current fiscal year, the unassigned fund balance for the General Fund was \$1,119,220 or 100.75 percent of total general fund expenditures for the fiscal year. Ms. Thornton added that the remaining \$107,241.69 in ARPA funding was reflected as cash on the current audit and will be reclassified as revenue once the revenue replacement expenditure is met. Ms. Thornton thanked Lesley Dellinger for her assistance during the audit process, and Council for the opportunity to provide audit services to McAdenville. In closing, she stated that the town has a positive financial standing and that a clean opinion was issued by the auditor. The FY2023 audit report and financial statements were submitted to the State by the October 31st deadline and approval was received in November.

Following Ms. Thornton's presentation, Mayor Pro-Tem Washam asked for additional clarification on fund balance amounts in the general fund; and Lesley Dellinger requested a detailed listing of all the Town's fixed assets with a depreciation schedule.

Motion to approve the Audit Report and financial statements prepared by Butler & Stowe, CPAs for fiscal year ending June 30, 2023, was made by Joe Rankin, seconded by Greg Richardson, and passed with unanimous vote.

POLICE DEPARTMENT REPORT:

Chief Adams stated that the monthly report was included in the agenda packet, and he offered to answer questions or address any concerns of the board. No additional items were presented for discussion.

STAFF REPORT:

Town Administrator, Lesley Dellinger, reported on the following:

Parks & Recreation – The monument sign and kiosk are installed, and the way-finding signage should be in by the end of February. The greenway sustained moderate damage during the recent flood, and repair or replacement of the boardwalk is needed. The landscaping needs attention including removal and replacement of dead trees along with additional planting and overseeding. Lesley stated that the Town has \$107,000 in ARPA funding that must be spent by December 31, 2024. This funding was being held for construction of the River Link trail connection, but construction will most likely not commence before the ARPA funding deadline, so it needs to be reallocated. Town Council supported the reallocation of ARPA funding for greenway repairs and requested staff to get repair/replacement quotes for the boardwalk. Carrie Bailey stated that mulch, fabric, and wood boarders were needed in the exercise area. Greg Richardson added that concrete pads with benches would be a nice addition along the river section of the trail. Mayor Pro-Tem Washam requested that staff send a thank you letter to Mr. Brian Helton and Mr. Jerry Helton for volunteering their time and equipment to clean up the trail and parking lot after the recent flood event which covered everything in sand.

Water & Sewer – A formal request was submitted January 23rd to our local legislative representatives requesting consideration for \$4 million in funding for the Main Street Waterline Extension project during the 2024 short session in April. Representative John Torbett has responded and requested additional information on the project. Lesley added that the Main Street Waterline Extension project remains a priority for a system merger with TRU; and additional grant opportunities for this project are being investigated through the NCLM grant assistance program.

New Business

1. Gaston County District Attorney Travis Page has requested the Council's consideration to hold court at McAdenville Town Hall. This is part of a promotional campaign to make the judicial process more accessible to the people in Gaston County. Official Court proceedings would be held for a ½ day session in the Council Chambers this summer (June or July) and would be open to the public. Town Council supported the request.

2. The McAdenville branch of the YMCA will be closing and transiting indoor programming to nearby facilities in Belmont and Gastonia by December 31, 2024. The official announcement from the YMCA & Pharr is available on the Town's website.
3. Revisions to the Flood Insurance Rate Maps (FIRMS) for Gaston County have been in process for several years. A public meeting to view the preliminary flood maps was held on February 7th in Dallas. Property owners that are in the Special Flood Hazard Area (SFHA) on the proposed maps were notified by mail in January by Gaston County's Building & Development Services. A listing of McAdenville properties currently in or being moved into the SFHA was presented for Council review. Lesley Dellinger added that any property in the SFHA with a mortgage from a federally regulated lender will be required by Federal law to carry flood insurance once the maps are finalized. Notice of a 90-day formal appeal period will be published in the Gaston Gazette in the coming months. Mayor Pro-Tem Washam asked who residents needed to contact with questions. Lesley replied that the Town contracts with Gaston County Building & Development Services for flood plain development/management, so all questions need to be directed to Jena Goodman at jena.goodman@gastongov.com or 704-866-3155.

OPPORTUNITY FOR PUBLIC COMMENT:

David Smith, 7 Hillcrest Drive, stated he believes the amount he pays in city tax is too high for the services he receives. He is specifically opposed to his property tax payment being used to pay for water/sewer services when his home is served by a community well and private septic system. He added that fire protection is not even provided since there are no fire hydrants on the east side of the South Fork River in the McAdenville Town limits. Mr. Smith presented a copy of NC General Statute 160A-58.53 regarding the Provision of Water & Sewer Services which he believes requires the town to extend water/sewer service to all properties within the town limits. The Council provided clarification to Mr. Smith that property tax revenues are not used to support the town's water/sewer system. The town attorney asked that agenda item #9 Closed Session be amended to include attorney/client consultation on the legal aspects of GS 160A-58.53 presented by Mr. Smith.

COUNCIL GENERAL DISCUSSION:

Mayor Pro-Tem Washam asked if the NC DOT had responded to the truck route designation and weight limit request submitted by the Town. Chris Whelchel replied that a NC DOT response is still pending.

Carrie Bailey informed staff that the street sign for Lorance Drive was down and needed repair.

Greg Richardson motioned to amend item #9 Closed Session of the agenda to include consultation with the attorney on GS 160A-58.53. The motion was seconded by Mayor Pro-Tem Washam with unanimous vote.

CLOSED SESSION:

A Closed Session was held to consult with the Town's Attorney as allowed under **GS 143-318.11(a)(3)** by motion of Carrie Bailey, second by Jay McCosh at 6:58 PM.

Upon return from Closed Session at 7:18 PM, Mayor Robinette reported that the Board consulted with the attorney on NC General Statute 160A-58.53, Provision of Water Sewer Service; and the expansion of a non-conforming use on parcel #134830 (5401 Wilkinson Blvd) regulated by the Unified Development Ordinance. No action was taken.

ADJOURN:

There being no further business to come before the board, the meeting adjourned at 7:19 PM upon motion of Joe Rankin, second by Greg Richardson and unanimous vote.

Jim Robinette, Mayor

Lesley Dellinger, Town Clerk

DRAFT

**ORDINANCE AMENDING BUDGET
FOR THE TOWN OF MCADENVILLE NORTH CAROLINA
FOR THE FISCAL YEAR BEGINNING JULY 1, 2023**

BE IT ORDAINED by the Mayor and Town Council of the Town of McAdenville, North Carolina meeting in open session this 12th day of March 2024 that the following amendment to the Budget Ordinance for the Town of McAdenville, North Carolina for the Fiscal Year beginning July 1, 2023 is hereby adopted:

SECTION I: To amend the General Fund, the appropriations are to be changed as follows:

****Changes will result in a \$48,650 increase in the net appropriations for the General Fund increasing the total budget from \$1,450,350 to \$1,499,000.***

10-301-01 (R)	Property Taxes	Increase	\$ 60,000
10-301-04 (R)	Powell Bill	Increase	\$ 5,350
10-301-08 (R)	Sales Tax Refund	Increase	\$ 4,300
10-301-09 (R)	Solid Waste Disposal	Increase	\$ 200
10-302-00 (R)	Interest Income G.F.	Increase	\$ 35,000
10-302-04 (R)	Interest Income P.B.	Increase	<u>\$ 3,000</u>
			\$107,850
10-340-10 (R)	Fund Balance GF	Decrease	\$ 53,850
10-340-11 (R)	Fund Balance P.B.	Decrease	<u>\$ 5,350</u>
			\$ 59,200
10-420-29 (E)	Security-Fire/Burglar	Increase	\$ 1,500
10-420-32 (E)	Capital Outlay	Increase	\$ 25,000
10-700-46 (E)	Equipment-Park/Greenway	Increase	<u>\$ 22,150</u>
			\$ 48,650

SECTION II: To amend the W&S Fund, the appropriations are to be changed as follows:

**** Changes will result in a \$80,000 increase in the net appropriations for the W&S fund increasing the total budget from \$794,195 to \$874,195.***

30-301-08 (R)	Sales Tax Refund W&S	Increase	\$ 161
30-302-00 (R)	W&S Interest Income	Increase	\$ 35,000

30-350-05 (R)	Sewer Fees - Retail	Increase	\$ 15,000
30-350-06 (R)	Water Tap Fees	Increase	\$ 750
30-350-07 (R)	Water Fees - Retail	Increase	\$ 37,000
30-350-08 (R)	W&S Late Fees	Increase	\$ 1,500
30-350-11 (R)	Reconnect Fees	Increase	\$ 710
30-350-12 (R)	System Dev Fees	Increase	\$ 1,250
30-350-15 (R)	Miscellaneous Income	Increase	\$ 120
30-350-16 (R)	Fund Balance Appropriation	Increase	<u>\$ 135,459</u>
			\$ 226,950
<hr/>			
30-350-03 (R)	Water Sales Industrial	Decrease	\$ 128,300
30-350-18 (R)	Sewer Sales-Industrial	Decrease	<u>\$ 18,650</u>
			\$ 146,950
<hr/>			
30-600-07 (E)	Metered Sewer Charges	Increase	<u>\$ 80,000</u>
			\$ 80,000

This Ordinance is approved and adopted this 12^h day of March 2024.

Jim Robinette, Mayor

Attest:

Lesley Dellinger, Town Clerk



CRAMERTON POLICE DEPARTMENT
MONTHLY REPORT: February, 2024

McADENVILLE CONTRACT

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
ARREST TOTALS	0	2											2
Adult	0	2											2
Juvenile	0	0											0
Felony	0	0											0
Misdemeanor	0	2											2
DWI ARRESTS	0	0											0
CALLS FOR SERVICE	109	146											255
CASE TOTALS	2	3											5
Felony	0	1											1
Misdemeanor	2	1											3
DRUG INVESTIGATIONS	0	0											0
TRAFFIC CITATIONS	4	12											16
License Vios.	2	3											5
Registration Vios.	1	3											4
Restraint Vios.	0	0											0
Speeding Vios.	1	4											5
Sign/Signal Vios.	0	0											0
Other Traffic	0	2											2
TRAFFIC CRASHES	2	0											2
Damage	2	0											2
Injury	0	0											0

STAFF REPORT FOR COUNCIL MEETING 3/12/2024

Presented by Lesley Dellinger, Town Administrator/Clerk

Old Business

Flood Map Revisions - Jena Goodman, Flood Plain Administrator-Gaston County, has submitted an appeal on behalf of the residential homes on Church Street that have been moved into the Special Flood Hazard Area (SFHA) on the proposed Flood Insurance Rate Maps (FIRMS). Homeowners with Construction Elevation Certificates above the new base flood elevation (BFE) of 587 may be exempt from the Federal law requiring flood insurance for mortgaged properties.

Court in McAdenville – Roxann Rakin has confirmed that McAdenville Town Hall will be used May 10, 2024, from 9:30 AM to 1:00 PM for Gaston County Superior Court proceedings. This is part of a promotional campaign to make the judicial process more accessible to the people in Gaston County and will be open to the public.

Water & Sewer

(Council Action Required)

Staff request the Council's approval to write off bad debts in the water/sewer fund totaling \$709.11. Accounts with uncollected debt balances of less than \$50 are not eligible for submittal to the NC Debt Set-Off program. A list of accounts being submitted for write-off is included.

(Council Action Required)

Contract for Citizens Portal Service Agreement with Paya is being submitted for consideration. Paya is a third-party provider for electronic bill payment services with Black Mountain Software. Paya will offer real time bill lookup and card payment option for McAdenville water/sewer customers. A convenience fee of 3.5% with a \$2.00 minimum charge will be added to each transaction. The town will be responsible for the monthly PCI compliance billing (\$9.95/mth) and purchase of the card reader terminal (\$421) for Town Hall.

Parks & Recreation

Funding update: The following grant application for construction of the River Link trail are being prepared by WithersRavenel:

- Congestion Mitigation & Air Quality (CMAQ)- Request for \$1 million – application due 4/5/2024. Available funding - \$1.7 million in FY25 & FY26.
- Great Trails State grant program – Request for \$500,000 – application due 9/3/2024.

Pier repair and installation of boardwalk on river trail section of the greenway. (Quote Pending)

Community Name/ Contact:	Town of McAdenville Leslie Dellinger, Town Clerk	Applicant Name:	Jena Goodman, Gaston County Flood Administrator
Address:	125 Main Street McAdenville, NC 28101	Address:	128 W. Main Avenue Gastonia, NC 28052
Email/Phone:	l.dellinger@townofmcadenville.org 704-824-3190	Email:	jena.goodman@gastongov.com 704-866-3907

Panel Number	Basis of Formal Objection	Description of Challenged Data	Data Supporting Objection
3585	Review Church Street McAdenville	Increase of AE Flood Zone Supersede of LOMR-F Case No: 17-04-7736A	Request review new State LIDAR for Church Street
3585	300 Church Street	Increase of AE Flood Zone	Attached Elevation Certificate
3585	304 Church Street	Increase of AE Flood Zone	Attached Elevation Certificate
3585	308 Church Street	Increase of AE Flood Zone	Attached Elevation Certificate
3585	309 Church Street	Increase of AE Flood Zone	
3585	313 Church Street	Increase of AE Flood Zone	
3585	317 Church Steet	Increase of AE Flood Zone	
3585	321 Church Street	Increase of AE Flood Zone	Attached Elevation Certificate
3585	325 Church Street	Increase of AE Flood Zone	Attached Elevation Certificate
3585	329 Church Street	Increase of AE Flood Zone	Attached Elevation Certificate
3585	333 Church Street	Increase of AE Flood Zone	Attached Elevation Certificate

PRELIMINARY SUMMARY OF MAP ACTIONS

Community: MCADENVILLE, TOWN OF

Community No: 370101

To assist your community in maintaining the Flood Insurance Rate Map (FIRM), we have summarized below the effect of the enclosed revised FIRM panel(s) on previously issued Letter of Map Change (LOMC) actions (i.e., Letters of Map Revision (LOMRs), Letter of Map Revision based on Fill (LOMR-Fs), and Letters of Map Amendment (LOMAs)).

1. LOMCs Incorporated

The modifications effected by the LOMCs listed below have been reflected on the Preliminary copies of the revised FIRM panels. In addition, these LOMCs will remain in effect until the revised FIRM becomes effective.

LOMC	Case No.	Date Issued	Project Identifier	Original Panel	Current Panel
			NO CASES RECORDED		

2. LOMCs Not Incorporated

The modifications effected by the LOMCs listed below are either not located on revised FIRM panels, or have not been reflected on the Preliminary copies of the revised FIRM panels because of scale limitations or because the LOMC issued had determined that the lot(s) or structure(s) involved were outside the Special Flood Hazard Area, as shown on the FIRM. These LOMCs will be revalidated free of charge 1 day after the revised FIRM becomes effective through a single revalidation letter that reaffirms the validity of the previous LOMCs.

2A. LOMCs on Revised Panels

LOMC	Case No.	Date Issued	Project Identifier	Original Panel	Current Panel
			NO CASES RECORDED		

2B. LOMCs on Unrevised Panels

LOMC	Case No.	Date Issued	Project Identifier	Original Panel	Current Panel
			NO CASES RECORDED		

PRELIMINARY SUMMARY OF MAP ACTIONS

Community: MCADENVILLE, TOWN OF

Community No: 370101

3. LOMCs Superseded

The modifications effected by the LOMCs listed below have not been reflected on the Preliminary copies of the revised FIRM panels because they are being superseded by new or revised flood hazard information or the information available was not sufficient to make a determination. The reason each is being superseded is noted below. These LOMCs will no longer be in effect when the revised FIRM becomes effective.

LOMC	Case No.	Date Issued	Project Identifier	Reason Determination Will be Superseded
LOMR-F	17-04-7736A	12/18/2017	MCADENVILLE VILLAGE, PHASE 3, LOTS 75-81 & 83-85 -- CHURCH STREET	3

1. Insufficient information available to make a determination.
2. Lowest Adjacent Grade and Lowest Finished Floor are below the proposed Base Flood Elevation.
3. Lowest Ground Elevation is below the proposed Base Flood Elevation.
4. Revised hydrologic and hydraulic analyses.
5. Revised topographic information.
6. Superseded by another LOMC.

4. LOMCs To Be Redetermined

The LOMCs in Category 2 above will be revalidated through a single revalidation letter that reaffirms the validity of the determination in the previously issued LOMC. For LOMCs issued for multiple lots or structures where the determination for one or more of the lots or structures is no longer valid, the LOMC cannot be revalidated through this administrative process. Therefore, we will review the data previously submitted for the LOMC requests listed below and issue a new determination for the affected properties after the effective date of the revised FIRM.

LOMC	Case No.	Date Issued	Project Identifier	Original Panel	Current Panel
			NO CASES RECORDED		

Church Street McAdenville Superseded LOMR-F 17-04-7736A

Address	Current BFE	Preliminary BFE	Elevation Certificate - Top of Bottom Floor	Elevation Certificate Lowest Adjacent Grade
300 Church St	584.1	587.4	592.8	591.5
304 Church St	584.1	587.4	592	591
308 Church St	584.2	587.4	588	587
321 Church St	584.3	587.5	592.9	
325 Church St	584.4	587.6	589.6	588
329 Church St	584.4	587.6	589.6	588
333 Church St	584.4	587.6	589	588

ELEVATION CERTIFICATE

Important: Follow the instructions on pages 1-9.

Copy all pages of this Elevation Certificate and all attachments for (1) community official, (2) insurance agent/company, and (3) building owner.

SECTION A – PROPERTY INFORMATION				FOR INSURANCE COMPANY USE	
A1. Building Owner's Name BONTERRA BUILDERS, INC.				Policy Number:	
A2. Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No. 300 CHURCH STREET				Company NAIC Number:	
City MCADENVILLE	State North Carolina	ZIP Code 28101			
A3. Property Description (Lot and Block Numbers, Tax Parcel Number, Legal Description, etc.) LOT 85, MCADENVILLE VILLAGE, PHASE 3					
A4. Building Use (e.g., Residential, Non-Residential, Addition, Accessory, etc.) <u>RESIDENTIAL</u>					
A5. Latitude/Longitude: Lat. <u>35.25418</u> Long. <u>-81.0729</u> Horizontal Datum: <input type="checkbox"/> NAD 1927 <input checked="" type="checkbox"/> NAD 1983					
A6. Attach at least 2 photographs of the building if the Certificate is being used to obtain flood insurance.					
A7. Building Diagram Number <u>1B</u>					
A8. For a building with a crawlspace or enclosure(s):					
a) Square footage of crawlspace or enclosure(s) <u>N/A</u> sq ft					
b) Number of permanent flood openings in the crawlspace or enclosure(s) within 1.0 foot above adjacent grade <u>N/A</u>					
c) Total net area of flood openings in A8.b <u>N/A</u> sq in					
d) Engineered flood openings? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
A9. For a building with an attached garage:					
a) Square footage of attached garage <u>400.00</u> sq ft					
b) Number of permanent flood openings in the attached garage within 1.0 foot above adjacent grade <u>0</u>					
c) Total net area of flood openings in A9.b <u>0.00</u> sq in					
d) Engineered flood openings? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
SECTION B – FLOOD INSURANCE RATE MAP (FIRM) INFORMATION					
B1. NFIP Community Name & Community Number TOWN OF MCADENVILLE / 370101			B2. County Name GASTON		B3. State North Carolina
B4. Map/Panel Number 3710358500	B5. Suffix J	B6. FIRM Index Date 11-04-2009	B7. FIRM Panel Effective/ Revised Date 09-28-2007	B8. Flood Zone(s) AE	B9. Base Flood Elevation(s) (Zone AO, use Base Flood Depth) 584.1
B10. Indicate the source of the Base Flood Elevation (BFE) data or base flood depth entered in Item B9: <input type="checkbox"/> FIS Profile <input type="checkbox"/> FIRM <input type="checkbox"/> Community Determined <input checked="" type="checkbox"/> Other/Source: <u>NCFRIS</u>					
B11. Indicate elevation datum used for BFE in Item B9: <input type="checkbox"/> NGVD 1929 <input checked="" type="checkbox"/> NAVD 1988 <input type="checkbox"/> Other/Source: _____					
B12. Is the building located in a Coastal Barrier Resources System (CBRS) area or Otherwise Protected Area (OPA)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Designation Date: _____ <input type="checkbox"/> CBRS <input type="checkbox"/> OPA					

ELEVATION CERTIFICATE

OMB No. 1660-0008
Expiration Date: November 30, 2018

IMPORTANT: In these spaces, copy the corresponding information from Section A.			FOR INSURANCE COMPANY USE
Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No. 300 CHURCH STREET			Policy Number:
City MCADENVILLE	State North Carolina	ZIP Code 28101	Company NAIC Number

SECTION C – BUILDING ELEVATION INFORMATION (SURVEY REQUIRED)

C1. Building elevations are based on: Construction Drawings* Building Under Construction* Finished Construction

*A new Elevation Certificate will be required when construction of the building is complete.

C2. Elevations – Zones A1–A30, AE, AH, A (with BFE), VE, V1–V30, V (with BFE), AR, AR/A, AR/AE, AR/A1–A30, AR/AH, AR/AO. Complete Items C2.a–h below according to the building diagram specified in Item A7. In Puerto Rico only, enter meters.

Benchmark Utilized: GPS Vertical Datum: NAVD88

Indicate elevation datum used for the elevations in items a) through h) below.

NGVD 1929 NAVD 1988 Other/Source: _____

Datum used for building elevations must be the same as that used for the BFE.

Check the measurement used.

- | | | | |
|---|--------|--|---------------------------------|
| a) Top of bottom floor (including basement, crawlspace, or enclosure floor) | 592.80 | <input checked="" type="checkbox"/> feet | <input type="checkbox"/> meters |
| b) Top of the next higher floor | 602.80 | <input checked="" type="checkbox"/> feet | <input type="checkbox"/> meters |
| c) Bottom of the lowest horizontal structural member (V Zones only) | N/A | <input type="checkbox"/> feet | <input type="checkbox"/> meters |
| d) Attached garage (top of slab) | 592.30 | <input checked="" type="checkbox"/> feet | <input type="checkbox"/> meters |
| e) Lowest elevation of machinery or equipment servicing the building
(Describe type of equipment and location in Comments) | 592.00 | <input checked="" type="checkbox"/> feet | <input type="checkbox"/> meters |
| f) Lowest adjacent (finished) grade next to building (LAG) | 592.00 | <input checked="" type="checkbox"/> feet | <input type="checkbox"/> meters |
| g) Highest adjacent (finished) grade next to building (HAG) | 592.30 | <input checked="" type="checkbox"/> feet | <input type="checkbox"/> meters |
| h) Lowest adjacent grade at lowest elevation of deck or stairs, including structural support | 591.50 | <input checked="" type="checkbox"/> feet | <input type="checkbox"/> meters |

SECTION D – SURVEYOR, ENGINEER, OR ARCHITECT CERTIFICATION

This certification is to be signed and sealed by a land surveyor, engineer, or architect authorized by law to certify elevation information. I certify that the information on this Certificate represents my best efforts to interpret the data available. I understand that any false statement may be punishable by fine or imprisonment under 18 U.S. Code, Section 1001.

Were latitude and longitude in Section A provided by a licensed land surveyor? Yes No Check here if attachments.

Certifier's Name RUSSELL L. WHITEHURST, PLS, CFS	License Number L-3661; NC-222		
Title LAND SURVEYOR; N.C. CERTIFIED FLOODPLAIN SURVEYOR			
Company Name EAGLE ENGINEERING, INC.			
Address 2013-A VAN BUREN AVENUE			
City INDIAN TRAIL	State North Carolina		ZIP Code 28079
Signature 	Date 04-24-2017	Telephone (704) 893-1259	Ext.

Copy all pages of this Elevation Certificate and all attachments for (1) community official, (2) insurance agent/company, and (3) building owner.

Comments (including type of equipment and location, per C2(e), if applicable)

ELEVATION CERTIFICATE

Important: Follow the instructions on pages 1–9.

Copy all pages of this Elevation Certificate and all attachments for (1) community official, (2) insurance agent/company, and (3) building owner.

SECTION A – PROPERTY INFORMATION				FOR INSURANCE COMPANY USE	
A1. Building Owner's Name BONTERRA BUILDERS, INC.				Policy Number:	
A2. Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No. 304 CHURCH STREET				Company NAIC Number:	
City MCADENVILLE		State North Carolina		ZIP Code 28101	
A3. Property Description (Lot and Block Numbers, Tax Parcel Number, Legal Description, etc.) LOT 84, MCADENVILLE VILLAGE, PHASE 3					
A4. Building Use (e.g., Residential, Non-Residential, Addition, Accessory, etc.) <u>RESIDENTIAL</u>					
A5. Latitude/Longitude: Lat. <u>35.25426</u> Long. <u>-81.07283</u> Horizontal Datum: <input type="checkbox"/> NAD 1927 <input checked="" type="checkbox"/> NAD 1983					
A6. Attach at least 2 photographs of the building if the Certificate is being used to obtain flood insurance.					
A7. Building Diagram Number <u>1B</u>					
A8. For a building with a crawlspace or enclosure(s):					
a) Square footage of crawlspace or enclosure(s) <u>N/A</u> sq ft					
b) Number of permanent flood openings in the crawlspace or enclosure(s) within 1.0 foot above adjacent grade <u>N/A</u>					
c) Total net area of flood openings in A8.b <u>N/A</u> sq in					
d) Engineered flood openings? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
A9. For a building with an attached garage:					
a) Square footage of attached garage <u>400.00</u> sq ft					
b) Number of permanent flood openings in the attached garage within 1.0 foot above adjacent grade <u>0</u>					
c) Total net area of flood openings in A9.b <u>0.00</u> sq in					
d) Engineered flood openings? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
SECTION B – FLOOD INSURANCE RATE MAP (FIRM) INFORMATION					
B1. NFIP Community Name & Community Number TOWN OF MCADENVILLE / 370101			B2. County Name GASTON		B3. State North Carolina
B4. Map/Panel Number 3710358500	B5. Suffix J	B6. FIRM Index Date 11-04-2009	B7. FIRM Panel Effective/ Revised Date 09-28-2008	B8. Flood Zone(s) AE	B9. Base Flood Elevation(s) (Zone AO, use Base Flood Depth) 584.1
B10. Indicate the source of the Base Flood Elevation (BFE) data or base flood depth entered in Item B9: <input type="checkbox"/> FIS Profile <input type="checkbox"/> FIRM <input type="checkbox"/> Community Determined <input checked="" type="checkbox"/> Other/Source: <u>NCFRIS</u>					
B11. Indicate elevation datum used for BFE in Item B9: <input type="checkbox"/> NGVD 1929 <input checked="" type="checkbox"/> NAVD 1988 <input type="checkbox"/> Other/Source: _____					
B12. Is the building located in a Coastal Barrier Resources System (CBRS) area or Otherwise Protected Area (OPA)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Designation Date: _____ <input type="checkbox"/> CBRS <input type="checkbox"/> OPA					

ELEVATION CERTIFICATE

OMB No. 1660-0008
Expiration Date: November 30, 2018

IMPORTANT: In these spaces, copy the corresponding information from Section A.			FOR INSURANCE COMPANY USE
Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No. 304 CHURCH STREET			Policy Number:
City MCADENVILLE	State North Carolina	ZIP Code 28101	Company NAIC Number

SECTION C – BUILDING ELEVATION INFORMATION (SURVEY REQUIRED)

C1. Building elevations are based on: Construction Drawings* Building Under Construction* Finished Construction

*A new Elevation Certificate will be required when construction of the building is complete.

C2. Elevations – Zones A1–A30, AE, AH, A (with BFE), VE, V1–V30, V (with BFE), AR, AR/A, AR/AE, AR/A1–A30, AR/AH, AR/AO. Complete Items C2.a–h below according to the building diagram specified in Item A7. In Puerto Rico only, enter meters.

Benchmark Utilized: GPS Vertical Datum: NAVD88

Indicate elevation datum used for the elevations in items a) through h) below.

NGVD 1929 NAVD 1988 Other/Source: _____

Datum used for building elevations must be the same as that used for the BFE.

Check the measurement used.

- | | | | |
|---|---------------|--|---------------------------------|
| a) Top of bottom floor (including basement, crawlspace, or enclosure floor) | <u>592.00</u> | <input checked="" type="checkbox"/> feet | <input type="checkbox"/> meters |
| b) Top of the next higher floor | <u>602.00</u> | <input checked="" type="checkbox"/> feet | <input type="checkbox"/> meters |
| c) Bottom of the lowest horizontal structural member (V Zones only) | <u>N/A</u> | <input type="checkbox"/> feet | <input type="checkbox"/> meters |
| d) Attached garage (top of slab) | <u>591.70</u> | <input checked="" type="checkbox"/> feet | <input type="checkbox"/> meters |
| e) Lowest elevation of machinery or equipment servicing the building
(Describe type of equipment and location in Comments) | <u>591.40</u> | <input checked="" type="checkbox"/> feet | <input type="checkbox"/> meters |
| f) Lowest adjacent (finished) grade next to building (LAG) | <u>591.40</u> | <input checked="" type="checkbox"/> feet | <input type="checkbox"/> meters |
| g) Highest adjacent (finished) grade next to building (HAG) | <u>591.70</u> | <input checked="" type="checkbox"/> feet | <input type="checkbox"/> meters |
| h) Lowest adjacent grade at lowest elevation of deck or stairs, including structural support | <u>591.00</u> | <input checked="" type="checkbox"/> feet | <input type="checkbox"/> meters |

SECTION D – SURVEYOR, ENGINEER, OR ARCHITECT CERTIFICATION

This certification is to be signed and sealed by a land surveyor, engineer, or architect authorized by law to certify elevation information. I certify that the information on this Certificate represents my best efforts to interpret the data available. I understand that any false statement may be punishable by fine or imprisonment under 18 U.S. Code, Section 1001.

Were latitude and longitude in Section A provided by a licensed land surveyor? Yes No Check here if attachments.

Certifier's Name RUSSELL L. WHITEHURST, PLS, CFS	License Number L-3661; NC-222	
Title LAND SURVEYOR; N.C. CERTIFIED FLOODPLAIN SURVEYOR		
Company Name EAGLE ENGINEERING, INC.		
Address 2013-A VAN BUREN AVENUE		
City INDIAN TRAIL	State North Carolina	ZIP Code 28079
Signature 	Date 04-24-2017	Telephone (704) 893-1259
Ext.		

Copy all pages of this Elevation Certificate and all attachments for (1) community official, (2) insurance agent/company, and (3) building owner.

Comments (including type of equipment and location, per C2(e), if applicable)

ELEVATION CERTIFICATE

Important: Follow the instructions on pages 1-9.

Copy all pages of this Elevation Certificate and all attachments for (1) community official, (2) insurance agent/company, and (3) building owner.

SECTION A – PROPERTY INFORMATION				FOR INSURANCE COMPANY USE	
A1. Building Owner's Name BONTERRA BUILDERS, INC.				Policy Number:	
A2. Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No. 308 CHURCH STREET				Company NAIC Number:	
City MCADENVILLE		State North Carolina		ZIP Code 28101	
A3. Property Description (Lot and Block Numbers, Tax Parcel Number, Legal Description, etc.) LOT 83, MCADENVILLE VILLAGE, PHASE 3					
A4. Building Use (e.g., Residential, Non-Residential, Addition, Accessory, etc.) <u>RESIDENTIAL</u>					
A5. Latitude/Longitude: Lat. <u>35.25426</u> Long. <u>-81.07283</u> Horizontal Datum: <input type="checkbox"/> NAD 1927 <input checked="" type="checkbox"/> NAD 1983					
A6. Attach at least 2 photographs of the building if the Certificate is being used to obtain flood insurance.					
A7. Building Diagram Number <u>1B</u>					
A8. For a building with a crawlspace or enclosure(s):					
a) Square footage of crawlspace or enclosure(s) <u>N/A</u> sq ft					
b) Number of permanent flood openings in the crawlspace or enclosure(s) within 1.0 foot above adjacent grade <u>N/A</u>					
c) Total net area of flood openings in A8.b <u>N/A</u> sq in					
d) Engineered flood openings? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
A9. For a building with an attached garage:					
a) Square footage of attached garage <u>400.00</u> sq ft					
b) Number of permanent flood openings in the attached garage within 1.0 foot above adjacent grade <u>0</u>					
c) Total net area of flood openings in A9.b <u>0.00</u> sq in					
d) Engineered flood openings? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
SECTION B – FLOOD INSURANCE RATE MAP (FIRM) INFORMATION					
B1. NFIP Community Name & Community Number TOWN OF MCADENVILLE / 370101			B2. County Name GASTON		B3. State North Carolina
B4. Map/Panel Number 3710358500	B5. Suffix J	B6. FIRM Index Date 11-04-2009	B7. FIRM Panel Effective/ Revised Date 09-28-2008	B8. Flood Zone(s) AE	B9. Base Flood Elevation(s) (Zone AO, use Base Flood Depth) 584.2
B10. Indicate the source of the Base Flood Elevation (BFE) data or base flood depth entered in Item B9: <input type="checkbox"/> FIS Profile <input type="checkbox"/> FIRM <input type="checkbox"/> Community Determined <input checked="" type="checkbox"/> Other/Source: <u>NCFRIS</u>					
B11. Indicate elevation datum used for BFE in Item B9: <input type="checkbox"/> NGVD 1929 <input checked="" type="checkbox"/> NAVD 1988 <input type="checkbox"/> Other/Source: _____					
B12. Is the building located in a Coastal Barrier Resources System (CBRS) area or Otherwise Protected Area (OPA)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Designation Date: _____ <input type="checkbox"/> CBRS <input type="checkbox"/> OPA					

ELEVATION CERTIFICATE

OMB No. 1660-0008
Expiration Date: November 30, 2018

IMPORTANT: In these spaces, copy the corresponding information from Section A.			FOR INSURANCE COMPANY USE
Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No. 308 CHURCH STREET			Policy Number:
City MCADENVILLE	State North Carolina	ZIP Code 28101	Company NAIC Number

SECTION C – BUILDING ELEVATION INFORMATION (SURVEY REQUIRED)

C1. Building elevations are based on: Construction Drawings* Building Under Construction* Finished Construction
*A new Elevation Certificate will be required when construction of the building is complete.

C2. Elevations – Zones A1–A30, AE, AH, A (with BFE), VE, V1–V30, V (with BFE), AR, AR/A, AR/AE, AR/A1–A30, AR/AH, AR/AO. Complete Items C2.a–h below according to the building diagram specified in Item A7. In Puerto Rico only, enter meters.

Benchmark Utilized: GPS Vertical Datum: NAVD88

Indicate elevation datum used for the elevations in items a) through h) below.

NGVD 1929 NAVD 1988 Other/Source: _____

Datum used for building elevations must be the same as that used for the BFE.

Check the measurement used.

- | | | | |
|---|--------|--|---------------------------------|
| a) Top of bottom floor (including basement, crawlspace, or enclosure floor) | 588.00 | <input checked="" type="checkbox"/> feet | <input type="checkbox"/> meters |
| b) Top of the next higher floor | 598.00 | <input checked="" type="checkbox"/> feet | <input type="checkbox"/> meters |
| c) Bottom of the lowest horizontal structural member (V Zones only) | N/A | <input type="checkbox"/> feet | <input type="checkbox"/> meters |
| d) Attached garage (top of slab) | 587.50 | <input checked="" type="checkbox"/> feet | <input type="checkbox"/> meters |
| e) Lowest elevation of machinery or equipment servicing the building
(Describe type of equipment and location in Comments) | 587.00 | <input checked="" type="checkbox"/> feet | <input type="checkbox"/> meters |
| f) Lowest adjacent (finished) grade next to building (LAG) | 587.00 | <input checked="" type="checkbox"/> feet | <input type="checkbox"/> meters |
| g) Highest adjacent (finished) grade next to building (HAG) | 587.50 | <input checked="" type="checkbox"/> feet | <input type="checkbox"/> meters |
| h) Lowest adjacent grade at lowest elevation of deck or stairs, including structural support | 587.00 | <input checked="" type="checkbox"/> feet | <input type="checkbox"/> meters |

SECTION D – SURVEYOR, ENGINEER, OR ARCHITECT CERTIFICATION

This certification is to be signed and sealed by a land surveyor, engineer, or architect authorized by law to certify elevation information. I certify that the information on this Certificate represents my best efforts to interpret the data available. I understand that any false statement may be punishable by fine or imprisonment under 18 U.S. Code, Section 1001.

Were latitude and longitude in Section A provided by a licensed land surveyor? Yes No Check here if attachments.

Certifier's Name RUSSELL L. WHITEHURST, PLS, CFS	License Number L-3661; NC-222		
Title LAND SURVEYOR; N.C. CERTIFIED FLOODPLAIN SURVEYOR			
Company Name EAGLE ENGINEERING, INC.			
Address 2013-A VAN BUREN AVENUE			
City INDIAN TRAIL	State North Carolina		ZIP Code 28079
Signature 	Date 08-08-2017	Telephone (704) 893-1259	Ext.

Copy all pages of this Elevation Certificate and all attachments for (1) community official, (2) insurance agent/company, and (3) building owner.

Comments (including type of equipment and location, per C2(e), if applicable)

ELEVATION CERTIFICATE

Important: Follow the instructions on pages 1–9.

Copy all pages of this Elevation Certificate and all attachments for (1) community official, (2) insurance agent/company, and (3) building owner.

SECTION A – PROPERTY INFORMATION				FOR INSURANCE COMPANY USE	
A1. Building Owner's Name BONTERRA BUILDERS, INC.				Policy Number:	
A2. Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No. 321 CHURCH STREET				Company NAIC Number:	
City MCADENVILLE		State North Carolina		ZIP Code 28101	
A3. Property Description (Lot and Block Numbers, Tax Parcel Number, Legal Description, etc.) LOT 78, MCADENVILLE VILLAGE, PHASE 3					
A4. Building Use (e.g., Residential, Non-Residential, Addition, Accessory, etc.) <u>RESIDENTIAL</u>					
A5. Latitude/Longitude: Lat. <u>35.254277</u> Long. <u>-81.073136</u> Horizontal Datum: <input type="checkbox"/> NAD 1927 <input checked="" type="checkbox"/> NAD 1983					
A6. Attach at least 2 photographs of the building if the Certificate is being used to obtain flood insurance.					
A7. Building Diagram Number <u>1B</u>					
A8. For a building with a crawlspace or enclosure(s):					
a) Square footage of crawlspace or enclosure(s) _____ sq ft					
b) Number of permanent flood openings in the crawlspace or enclosure(s) within 1.0 foot above adjacent grade _____					
c) Total net area of flood openings in A8.b _____ sq in					
d) Engineered flood openings? <input type="checkbox"/> Yes <input type="checkbox"/> No					
A9. For a building with an attached garage:					
a) Square footage of attached garage <u>400</u> sq ft					
b) Number of permanent flood openings in the attached garage within 1.0 foot above adjacent grade <u>0</u>					
c) Total net area of flood openings in A9.b <u>0</u> sq in					
d) Engineered flood openings? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
SECTION B – FLOOD INSURANCE RATE MAP (FIRM) INFORMATION					
B1. NFIP Community Name & Community Number MCADENVILLE, 370101			B2. County Name GASTON		B3. State North Carolina
B4. Map/Panel Number 3710358500	B5. Suffix J	B6. FIRM Index Date 11/04/2009	B7. FIRM Panel Effective/ Revised Date 09/28/2008	B8. Flood Zone(s) AE	B9. Base Flood Elevation(s) (Zone AO, use Base Flood Depth) 584.2
B10. Indicate the source of the Base Flood Elevation (BFE) data or base flood depth entered in Item B9: <input type="checkbox"/> FIS Profile <input type="checkbox"/> FIRM <input type="checkbox"/> Community Determined <input checked="" type="checkbox"/> Other/Source: <u>NCFRIS</u>					
B11. Indicate elevation datum used for BFE in Item B9: <input type="checkbox"/> NGVD 1929 <input checked="" type="checkbox"/> NAVD 1988 <input type="checkbox"/> Other/Source: _____					
B12. Is the building located in a Coastal Barrier Resources System (CBRS) area or Otherwise Protected Area (OPA)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Designation Date: _____ <input type="checkbox"/> CBRS <input type="checkbox"/> OPA					

ELEVATION CERTIFICATE

OMB No. 1660-0008
Expiration Date: November 30, 2018

IMPORTANT: In these spaces, copy the corresponding information from Section A.			FOR INSURANCE COMPANY USE
Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No. 321 CHURCH STREET			Policy Number:
City MCADENVILLE	State North Carolina	ZIP Code 28101	Company NAIC Number

SECTION C – BUILDING ELEVATION INFORMATION (SURVEY REQUIRED)

C1. Building elevations are based on: Construction Drawings* Building Under Construction* Finished Construction

*A new Elevation Certificate will be required when construction of the building is complete.

C2. Elevations – Zones A1–A30, AE, AH, A (with BFE), VE, V1–V30, V (with BFE), AR, AR/A, AR/AE, AR/A1–A30, AR/AH, AR/AO. Complete Items C2.a–h below according to the building diagram specified in Item A7. In Puerto Rico only, enter meters.

Benchmark Utilized: GPS Vertical Datum: NAVD 1988

Indicate elevation datum used for the elevations in items a) through h) below.

NGVD 1929 NAVD 1988 Other/Source: _____

Datum used for building elevations must be the same as that used for the BFE.

Check the measurement used.

- | | | |
|---|--------------|--|
| a) Top of bottom floor (including basement, crawlspace, or enclosure floor) | <u>592.9</u> | <input checked="" type="checkbox"/> feet <input type="checkbox"/> meters |
| b) Top of the next higher floor | _____ | <input checked="" type="checkbox"/> feet <input type="checkbox"/> meters |
| c) Bottom of the lowest horizontal structural member (V Zones only) | _____ | <input checked="" type="checkbox"/> feet <input type="checkbox"/> meters |
| d) Attached garage (top of slab) | _____ | <input checked="" type="checkbox"/> feet <input type="checkbox"/> meters |
| e) Lowest elevation of machinery or equipment servicing the building
(Describe type of equipment and location in Comments) | _____ | <input checked="" type="checkbox"/> feet <input type="checkbox"/> meters |
| f) Lowest adjacent (finished) grade next to building (LAG) | <u>591.0</u> | <input checked="" type="checkbox"/> feet <input type="checkbox"/> meters |
| g) Highest adjacent (finished) grade next to building (HAG) | <u>591.3</u> | <input checked="" type="checkbox"/> feet <input type="checkbox"/> meters |
| h) Lowest adjacent grade at lowest elevation of deck or stairs, including structural support | _____ | <input checked="" type="checkbox"/> feet <input type="checkbox"/> meters |

SECTION D – SURVEYOR, ENGINEER, OR ARCHITECT CERTIFICATION

This certification is to be signed and sealed by a land surveyor, engineer, or architect authorized by law to certify elevation information. I certify that the information on this Certificate represents my best efforts to interpret the data available. I understand that any false statement may be punishable by fine or imprisonment under 18 U.S. Code, Section 1001.

Were latitude and longitude in Section A provided by a licensed land surveyor? Yes No Check here if attachments.

Certifier's Name RUSSELL L. WHITEHURST, PLS, CFS	License Number L-3661; NC-222	
Title DIRECTOR OF LAND SURVEYING		
Company Name EAGLE ENGINEERING, INC.		
Address 2013-A VAN BUREN AVENUE		
City INDIAN TRAIL	State North Carolina	ZIP Code 28079
Signature 	Date 12/06/2016	Telephone (704) 893-1259

Copy all pages of this Elevation Certificate and all attachments for (1) community official, (2) insurance agent/company, and (3) building owner.

Comments (including type of equipment and location, per C2(e), if applicable)

ELEVATION CERTIFICATE

Important: Follow the instructions on pages 1-9.

Copy all pages of this Elevation Certificate and all attachments for (1) community official, (2) insurance agent/company, and (3) building owner.

SECTION A – PROPERTY INFORMATION				FOR INSURANCE COMPANY USE	
A1. Building Owner's Name BONTERRA BUILDERS, INC.				Policy Number:	
A2. Building Street Address (Including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No. 325 CHURCH STREET				Company NAIC Number:	
City MCADENVILLE		State North Carolina		ZIP Code 28101	
A3. Property Description (Lot and Block Numbers, Tax Parcel Number, Legal Description, etc.) LOT 79, MCADENVILLE VILLAGE, PHASE 3					
A4. Building Use (e.g., Residential, Non-Residential, Addition, Accessory, etc.) <u>RESIDENTIAL</u>					
A5. Latitude/Longitude: Lat. <u>35.2551</u> Long. <u>-81.07311</u> Horizontal Datum: <input type="checkbox"/> NAD 1927 <input checked="" type="checkbox"/> NAD 1983					
A6. Attach at least 2 photographs of the building if the Certificate is being used to obtain flood insurance.					
A7. Building Diagram Number <u>1B</u>					
A8. For a building with a crawlspace or enclosure(s):					
a) Square footage of crawlspace or enclosure(s) <u>N/A</u> sq ft					
b) Number of permanent flood openings in the crawlspace or enclosure(s) within 1.0 foot above adjacent grade <u>N/A</u>					
c) Total net area of flood openings in A8.b <u>N/A</u> sq in					
d) Engineered flood openings? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
A9. For a building with an attached garage:					
a) Square footage of attached garage <u>400.00</u> sq ft					
b) Number of permanent flood openings in the attached garage within 1.0 foot above adjacent grade <u>0</u>					
c) Total net area of flood openings in A9.b <u>0.00</u> sq in					
d) Engineered flood openings? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
SECTION B – FLOOD INSURANCE RATE MAP (FIRM) INFORMATION					
B1. NFIP Community Name & Community Number TOWN OF MCADENVILLE / 370101			B2. County Name GASTON		B3. State North Carolina
B4. Map/Panel Number 3710358500	B5. Suffix J	B6. FIRM Index Date 11-04-2009	B7. FIRM Panel Effective/ Revised Date 09-28-2007	B8. Flood Zone(s) AE	B9. Base Flood Elevation(s) (Zone AO, use Base Flood Depth) 584.3
B10. Indicate the source of the Base Flood Elevation (BFE) data or base flood depth entered in Item B9: <input type="checkbox"/> FIS Profile <input type="checkbox"/> FIRM <input type="checkbox"/> Community Determined <input checked="" type="checkbox"/> Other/Source: <u>NCFRIS</u>					
B11. Indicate elevation datum used for BFE in Item B9: <input type="checkbox"/> NGVD 1929 <input checked="" type="checkbox"/> NAVD 1988 <input type="checkbox"/> Other/Source: _____					
B12. Is the building located in a Coastal Barrier Resources System (CBRS) area or Otherwise Protected Area (OPA)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Designation Date: _____ <input type="checkbox"/> CBRS <input type="checkbox"/> OPA					

ELEVATION CERTIFICATE

OMB No. 1660-0008
Expiration Date: November 30, 2018

IMPORTANT: In these spaces, copy the corresponding information from Section A.			FOR INSURANCE COMPANY USE
Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No. 325 CHURCH STREET			Policy Number:
City MCADENVILLE	State North Carolina	ZIP Code 28101	Company NAIC Number

SECTION C – BUILDING ELEVATION INFORMATION (SURVEY REQUIRED)

C1. Building elevations are based on: Construction Drawings* Building Under Construction* Finished Construction
*A new Elevation Certificate will be required when construction of the building is complete.

C2. Elevations – Zones A1–A30, AE, AH, A (with BFE), VE, V1–V30, V (with BFE), AR, AR/A, AR/AE, AR/A1–A30, AR/AH, AR/AO. Complete Items C2.a–h below according to the building diagram specified in Item A7. In Puerto Rico only, enter meters.

Benchmark Utilized: GPS Vertical Datum: NAVD88

Indicate elevation datum used for the elevations in items a) through h) below.

NGVD 1929 NAVD 1988 Other/Source: _____

Datum used for building elevations must be the same as that used for the BFE.

Check the measurement used.

- a) Top of bottom floor (including basement, crawlspace, or enclosure floor) _____ 589.60 feet meters
- b) Top of the next higher floor _____ 598.60 feet meters
- c) Bottom of the lowest horizontal structural member (V Zones only) _____ N/A feet meters
- d) Attached garage (top of slab) _____ 589.40 feet meters
- e) Lowest elevation of machinery or equipment servicing the building (Describe type of equipment and location in Comments) _____ 588.60 feet meters
- f) Lowest adjacent (finished) grade next to building (LAG) _____ 588.60 feet meters
- g) Highest adjacent (finished) grade next to building (HAG) _____ 589.40 feet meters
- h) Lowest adjacent grade at lowest elevation of deck or stairs, including structural support _____ 588.00 feet meters

SECTION D – SURVEYOR, ENGINEER, OR ARCHITECT CERTIFICATION

This certification is to be signed and sealed by a land surveyor, engineer, or architect authorized by law to certify elevation information. I certify that the information on this Certificate represents my best efforts to interpret the data available. I understand that any false statement may be punishable by fine or imprisonment under 18 U.S. Code, Section 1001.

Were latitude and longitude in Section A provided by a licensed land surveyor? Yes No Check here if attachments.

Certifier's Name RUSSELL L. WHITEHURST, PLS, CFS	License Number L-3661; NC-222		
Title LAND SURVEYOR; N.C. CERTIFIED FLOODPLAIN SURVEYOR			
Company Name EAGLE ENGINEERING, INC.			
Address 2013-A VAN BUREN AVENUE			
City INDIAN TRAIL	State North Carolina	ZIP Code 28079	
Signature 	Date 04-24-2017	Telephone (704) 893-1259	Ext.

Copy all pages of this Elevation Certificate and all attachments for (1) community official, (2) insurance agent/company, and (3) building owner.

Comments (including type of equipment and location, per C2(e), if applicable)

ELEVATION CERTIFICATE

Important: Follow the instructions on pages 1-9.

Copy all pages of this Elevation Certificate and all attachments for (1) community official, (2) insurance agent/company, and (3) building owner.

SECTION A – PROPERTY INFORMATION				FOR INSURANCE COMPANY USE	
A1. Building Owner's Name BONTERRA BUILDERS, INC.				Policy Number:	
A2. Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No. 329 CHURCH STREET				Company NAIC Number:	
City MCADENVILLE		State North Carolina		ZIP Code 28101	
A3. Property Description (Lot and Block Numbers, Tax Parcel Number, Legal Description, etc.) LOT 80, MCADENVILLE VILLAGE, PHASE 3					
A4. Building Use (e.g., Residential, Non-Residential, Addition, Accessory, etc.) <u>RESIDENTIAL</u>					
A5. Latitude/Longitude: Lat. <u>35.2551</u> Long. <u>-81.07311</u> Horizontal Datum: <input type="checkbox"/> NAD 1927 <input checked="" type="checkbox"/> NAD 1983					
A6. Attach at least 2 photographs of the building if the Certificate is being used to obtain flood insurance.					
A7. Building Diagram Number <u>8</u>					
A8. For a building with a crawlspace or enclosure(s):					
a) Square footage of crawlspace or enclosure(s) <u>959.00</u> sq ft					
b) Number of permanent flood openings in the crawlspace or enclosure(s) within 1.0 foot above adjacent grade <u>8</u>					
c) Total net area of flood openings in A8.b <u>1024.00</u> sq in					
d) Engineered flood openings? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No					
A9. For a building with an attached garage:					
a) Square footage of attached garage <u>552.00</u> sq ft					
b) Number of permanent flood openings in the attached garage within 1.0 foot above adjacent grade <u>5</u>					
c) Total net area of flood openings in A9.b <u>640.00</u> sq in					
d) Engineered flood openings? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No					
SECTION B – FLOOD INSURANCE RATE MAP (FIRM) INFORMATION					
B1. NFIP Community Name & Community Number TOWN OF MCADENVILLE / 370101			B2. County Name GASTON		B3. State North Carolina
B4. Map/Panel Number 3710358500	B5. Suffix J	B6. FIRM Index Date 11-04-2009	B7. FIRM Panel Effective/ Revised Date 09-28-2007	B8. Flood Zone(s) AE	B9. Base Flood Elevation(s) (Zone AO, use Base Flood Depth) 584.3
B10. Indicate the source of the Base Flood Elevation (BFE) data or base flood depth entered in Item B9: <input type="checkbox"/> FIS Profile <input type="checkbox"/> FIRM <input type="checkbox"/> Community Determined <input checked="" type="checkbox"/> Other/Source: <u>NCFRIS</u>					
B11. Indicate elevation datum used for BFE in Item B9: <input type="checkbox"/> NGVD 1929 <input checked="" type="checkbox"/> NAVD 1988 <input type="checkbox"/> Other/Source: _____					
B12. Is the building located in a Coastal Barrier Resources System (CBRS) area or Otherwise Protected Area (OPA)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Designation Date: _____ <input type="checkbox"/> CBRS <input type="checkbox"/> OPA					

ELEVATION CERTIFICATE

OMB No. 1660-0008
Expiration Date: November 30, 2018

IMPORTANT: In these spaces, copy the corresponding information from Section A.			FOR INSURANCE COMPANY USE
Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No. 329 CHURCH STREET			Policy Number:
City MCADENVILLE	State North Carolina	ZIP Code 28101	Company NAIC Number

SECTION C – BUILDING ELEVATION INFORMATION (SURVEY REQUIRED)

C1. Building elevations are based on: Construction Drawings* Building Under Construction* Finished Construction
*A new Elevation Certificate will be required when construction of the building is complete.

C2. Elevations – Zones A1–A30, AE, AH, A (with BFE), VE, V1–V30, V (with BFE), AR, AR/A, AR/AE, AR/A1–A30, AR/AH, AR/AO. Complete Items C2.a–h below according to the building diagram specified in Item A7. In Puerto Rico only, enter meters.

Benchmark Utilized: GPS Vertical Datum: NAVD88

Indicate elevation datum used for the elevations in items a) through h) below.

NGVD 1929 NAVD 1988 Other/Source: _____

Datum used for building elevations must be the same as that used for the BFE.

Check the measurement used.

- a) Top of bottom floor (including basement, crawlspace, or enclosure floor) _____ 589.60 feet meters
- b) Top of the next higher floor _____ 598.60 feet meters
- c) Bottom of the lowest horizontal structural member (V Zones only) _____ N/A feet meters
- d) Attached garage (top of slab) _____ 589.40 feet meters
- e) Lowest elevation of machinery or equipment servicing the building (Describe type of equipment and location in Comments) _____ 588.60 feet meters
- f) Lowest adjacent (finished) grade next to building (LAG) _____ 588.60 feet meters
- g) Highest adjacent (finished) grade next to building (HAG) _____ 589.40 feet meters
- h) Lowest adjacent grade at lowest elevation of deck or stairs, including structural support _____ 588.00 feet meters

SECTION D – SURVEYOR, ENGINEER, OR ARCHITECT CERTIFICATION

This certification is to be signed and sealed by a land surveyor, engineer, or architect authorized by law to certify elevation information. I certify that the information on this Certificate represents my best efforts to interpret the data available. I understand that any false statement may be punishable by fine or imprisonment under 18 U.S. Code, Section 1001.

Were latitude and longitude in Section A provided by a licensed land surveyor? Yes No Check here if attachments.

Certifier's Name RUSSELL L. WHITEHURST, PLS, CFS		License Number L-3661; NC-222		
Title LAND SURVEYOR; N.C. CERTIFIED FLOODPLAIN SURVEYOR				
Company Name EAGLE ENGINEERING, INC.				
Address 2013-A VAN BUREN AVENUE				
City INDIAN TRAIL	State North Carolina	ZIP Code 28079		
Signature 	Date 04-24-2017	Telephone (704) 893-1259	Ext.	

Copy all pages of this Elevation Certificate and all attachments for (1) community official, (2) insurance agent/company, and (3) building owner.

Comments (including type of equipment and location, per C2(e), if applicable)

ELEVATION CERTIFICATE

Important: Follow the instructions on pages 1-9.

Copy all pages of this Elevation Certificate and all attachments for (1) community official, (2) insurance agent/company, and (3) building owner.

SECTION A – PROPERTY INFORMATION				FOR INSURANCE COMPANY USE	
A1. Building Owner's Name BONTERRA BUILDERS, INC.				Policy Number:	
A2. Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No. 333 CHURCH STREET				Company NAIC Number:	
City MCADENVILLE		State North Carolina		ZIP Code 28101	
A3. Property Description (Lot and Block Numbers, Tax Parcel Number, Legal Description, etc.) LOT 81, MCADENVILLE VILLAGE, PHASE 3					
A4. Building Use (e.g., Residential, Non-Residential, Addition, Accessory, etc.) <u>RESIDENTIAL</u>					
A5. Latitude/Longitude: Lat. <u>35.2553</u> Long. <u>-81.07308</u> Horizontal Datum: <input type="checkbox"/> NAD 1927 <input checked="" type="checkbox"/> NAD 1983					
A6. Attach at least 2 photographs of the building if the Certificate is being used to obtain flood insurance.					
A7. Building Diagram Number <u>8</u>					
A8. For a building with a crawlspace or enclosure(s):					
a) Square footage of crawlspace or enclosure(s) <u>1543.00</u> sq ft					
b) Number of permanent flood openings in the crawlspace or enclosure(s) within 1.0 foot above adjacent grade <u>13</u>					
c) Total net area of flood openings in A8.b <u>1661.00</u> sq in					
d) Engineered flood openings? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No					
A9. For a building with an attached garage:					
a) Square footage of attached garage <u>418.00</u> sq ft					
b) Number of permanent flood openings in the attached garage within 1.0 foot above adjacent grade <u>4</u>					
c) Total net area of flood openings in A9.b <u>512.00</u> sq in					
d) Engineered flood openings? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No					
SECTION B – FLOOD INSURANCE RATE MAP (FIRM) INFORMATION					
B1. NFIP Community Name & Community Number TOWN OF MCADENVILLE / 370101			B2. County Name GASTON		B3. State North Carolina
B4. Map/Panel Number 3710358500	B5. Suffix J	B6. FIRM Index Date 11-04-2009	B7. FIRM Panel Effective/ Revised Date 09-28-2007	B8. Flood Zone(s) AE	B9. Base Flood Elevation(s) (Zone AO, use Base Flood Depth) 584.3
B10. Indicate the source of the Base Flood Elevation (BFE) data or base flood depth entered in Item B9: <input type="checkbox"/> FIS Profile <input type="checkbox"/> FIRM <input type="checkbox"/> Community Determined <input checked="" type="checkbox"/> Other/Source: <u>NCFRIS</u>					
B11. Indicate elevation datum used for BFE in Item B9: <input type="checkbox"/> NGVD 1929 <input checked="" type="checkbox"/> NAVD 1988 <input type="checkbox"/> Other/Source: _____					
B12. Is the building located in a Coastal Barrier Resources System (CBRS) area or Otherwise Protected Area (OPA)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Designation Date: _____ <input type="checkbox"/> CBRS <input type="checkbox"/> OPA					

ELEVATION CERTIFICATE

OMB No. 1660-0008
Expiration Date: November 30, 2018

IMPORTANT: In these spaces, copy the corresponding information from Section A.			FOR INSURANCE COMPANY USE
Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No. 333 CHURCH STREET			Policy Number:
City MCADENVILLE	State North Carolina	ZIP Code 28101	Company NAIC Number

SECTION C – BUILDING ELEVATION INFORMATION (SURVEY REQUIRED)

C1. Building elevations are based on: Construction Drawings* Building Under Construction* Finished Construction
*A new Elevation Certificate will be required when construction of the building is complete.

C2. Elevations – Zones A1–A30, AE, AH, A (with BFE), VE, V1–V30, V (with BFE), AR, AR/A, AR/AE, AR/A1–A30, AR/AH, AR/AO. Complete Items C2.a–h below according to the building diagram specified in Item A7. In Puerto Rico only, enter meters.

Benchmark Utilized: GPS Vertical Datum: NAVD88

Indicate elevation datum used for the elevations in items a) through h) below.

NGVD 1929 NAVD 1988 Other/Source: _____

Datum used for building elevations must be the same as that used for the BFE.

Check the measurement used.

- a) Top of bottom floor (including basement, crawlspace, or enclosure floor) _____ 589.00 feet meters
- b) Top of the next higher floor _____ 598.00 feet meters
- c) Bottom of the lowest horizontal structural member (V Zones only) _____ N/A feet meters
- d) Attached garage (top of slab) _____ 589.00 feet meters
- e) Lowest elevation of machinery or equipment servicing the building (Describe type of equipment and location in Comments) _____ 588.50 feet meters
- f) Lowest adjacent (finished) grade next to building (LAG) _____ 588.50 feet meters
- g) Highest adjacent (finished) grade next to building (HAG) _____ 589.40 feet meters
- h) Lowest adjacent grade at lowest elevation of deck or stairs, including structural support _____ 588.00 feet meters

SECTION D – SURVEYOR, ENGINEER, OR ARCHITECT CERTIFICATION

This certification is to be signed and sealed by a land surveyor, engineer, or architect authorized by law to certify elevation information. I certify that the information on this Certificate represents my best efforts to interpret the data available. I understand that any false statement may be punishable by fine or imprisonment under 18 U.S. Code, Section 1001.

Were latitude and longitude in Section A provided by a licensed land surveyor? Yes No Check here if attachments.

Certifier's Name RUSSELL L. WHITEHURST, PLS, CFS	License Number L-3661; NC-222		
Title LAND SURVEYOR; N.C. CERTIFIED FLOODPLAIN SURVEYOR			
Company Name EAGLE ENGINEERING, INC.			
Address 2013-A VAN BUREN AVENUE			
City INDIAN TRAIL	State North Carolina	ZIP Code 28079	
Signature 	Date 10-10-2017	Telephone (704) 893-1259	Ext.

Copy all pages of this Elevation Certificate and all attachments for (1) community official, (2) insurance agent/company, and (3) building owner.

Comments (including type of equipment and location, per C2(e), if applicable)

Bad Debt Utility Accounts / Balances Under \$50

Account NO.	Status	90+Day Bal.	Opened	Last Pay	Final Date
010-0000125-1	Balance	\$0.28	10/29/2010	05/10/2016	5/10/2016
001-0000149-3	Balance	\$2.84	02/02/2017	05/23/2019	5/23/2019
008-0000720-2	Balance	\$5.90	02/23/2018	05/15/2021	5/15/2021
015-0000235-1	Balance	\$7.44	02/08/2008	09/14/2016	9/14/2016
010-0000115-1	Balance	\$7.82	04/27/2009	02/10/2017	2/10/2017
001-0000356-1	Balance	\$11.22	06/11/2010	02/08/2016	2/8/2016
010-0000251-1	Balance	\$11.79	09/13/2000	01/17/2020	
999-9999999-152	Balance	\$14.50	06/17/2013	NONE	
001-0000382-2	Balance	\$14.75	10/09/2013	06/18/2019	6/18/2019
012-0000137-3	Balance	\$14.90	08/11/2021	11/15/2022	11/15/2022
001-0000261-1	Balance	\$15.64	07/26/2006	08/15/2018	
010-0001250-2	Balance	\$19.91	07/05/2013	01/13/2014	1/13/2014
008-0000725-2	Balance	\$23.74	06/23/2017	06/25/2020	6/25/2020
017-0000155-2	Balance	\$23.76	01/09/2014	11/09/2017	
001-0000374-2	Balance	\$25.15	09/18/2013	03/13/2014	3/13/2014
001-0000335-2	Balance	\$28.05	05/06/2019	05/15/2022	5/15/2022
015-0000219-1	Balance	\$38.42	11/17/1998	10/30/2018	12/26/2018
003-0000205-2	Balance	\$39.88	08/30/2018	11/15/2021	11/15/2021
001-0000342-1	Balance	\$41.55	06/11/2010	02/21/2022	
001-0002801-1	InActive	\$41.76	10/18/2007	NONE	
006-0000209-1	Balance	\$42.72	01/07/2010	10/03/2016	10/3/2016
010-0000111-3	Balance	\$44.19	03/30/2015	12/03/2015	12/3/2015
007-0000168-2	Balance	\$45.01	03/14/2019	10/16/2019	10/16/2019
001-0000297-3	Balance	\$45.08	06/10/2015	08/13/2019	8/13/2019
999-9999999-169	Balance	\$45.62	06/17/2013	04/06/2018	
001-0000304-5	Balance	\$48.56	08/25/2017	01/11/2019	1/11/2019
017-0000173-1	Balance	\$48.63	06/29/2009	05/06/2015	5/6/2015
27		\$709.11			

Uncollected utility accounts presented to Town Council for write-off consideration at the 3/12/2024 regular meeting.

NOTE: Accounts under \$50 are not eligible for NC Debt Setoff Program.



CITIZEN PORTAL SERVICES AGREEMENT

This Citizen Portal Services Agreement (“**Agreement**”) is entered into as of the Effective Date by and between the Town of McAdenville, NC (“**Client**”) with its principal place of business at 163 Main Street McAdenville, NC 28101 and Paya, Inc., a Delaware corporation with its principal place of business at 303 Perimeter Center N., Suite 600, Atlanta, GA 30346 (“**Paya**”).

WHEREAS, Paya provides electronic bill payment services to utilities, municipalities and other businesses and Paya desires to provide, and Client desires to receive, certain related services under the terms and conditions set forth in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants hereinafter set forth, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, hereby covenant and agree as follows.

1. **DEFINITIONS**. For the purposes of this Agreement, the following terms and words shall have the meaning ascribed to them herein unless the context clearly indicates otherwise.
 - a. “**Average Bill Amount**” shall mean the total Payment Amounts collected through the Paya system in a given month divided by the number of the Payments for the same month.
 - b. “**Card**” shall mean a credit card or debit card.
 - c. “**Citizen**” shall mean the customers of Client.
 - d. “**Effective Date**” shall be the last date upon which all parties have signed this Agreement.
 - e. “**IVR**” means interactive voice response.
 - f. “**Payment**” shall mean a payment by a Citizen for Client services or Client bills.
 - g. “**Payment Amount**” shall mean the amount of any Payment.
2. **DESCRIPTION OF SERVICES**. Paya shall provide Citizens the opportunity to make Payments by Visa, MasterCard, Discover, American Express, E-Check and other payment methods as deemed appropriate by Paya, including IVR interface, Text and Pay and mobile (the “**Services**”). Payments may be made by secure Internet interface provided at the Paya website or other websites (“**Websites**”) as part of Paya’s payment services (such payment methods collectively referred to

as the “**System**”). Paya shall perform in a professional manner all Services required to be performed under this Agreement.

3. COMPENSATION.

- a. Paya will charge monthly fees and transactional fees as set forth in Schedule A (“**Paya Service Fee**”).
- b. For each Payment, the Paya Service Fee collected will be used in part to pay the corresponding Credit Card transaction fees or transaction fees associated with Debit Cards or E-Checks (hereinafter called “**Transaction Fees**”) except for the return items (E-Check returns or Credit/Debit Card chargebacks).
- c. A Paya Fee Schedule is attached hereto as Schedule A. The Paya Service Fee is based on the Average Bill Amount, which is calculated on assumptions of the total number of payments, the total Payment Amount collected, and a mix of 60 % debit card and 40% credit cards on all cards used by Citizen to pay their invoice each month. This Schedule may adjust due to changes in the Visa, MasterCard, Discover or other Card regulations, or changes in card fees. An amendment to this Agreement will be executed to reflect any changes in fees.

4. PAYMENT PROCESSING.

- a. **Integration with Client’s Billing System.** At no cost to Client, Paya’s implementation team will deliver all required data file templates such as bill file, balance file, misc. charges and payment file. Client will be responsible to provide Paya with data in these formats and will fully cooperate with Paya during the development of the said interface. During the implementation process, Paya will determine the most efficient integration process via daily data imports, automated file transfer via secure file transfer protocols (SFTP) or application programming interface (API) Integration. The Paya implementation team will work with Client’s billing system technology team to develop and test the data integrations. If Client desires work beyond the scope of Paya’s data file templates, Client and Paya will agree to additional scope of work document with estimated costs provided to Client for approval. The rates charged for this work are included in Schedule A.
- b. **Explicit Citizen Confirmation.** Paya shall confirm the dollar amount of all Payments and electronically obtain Citizen approval of such charges prior to initiating Card or other authorizing transactions. Paya will provide Citizen with electronic confirmation of all transactions.

5. GENERAL CONDITIONS OF SERVICES.

- a. **Service Reports.** Paya shall provide Client with reports summarizing use of the Services by Citizens for each reporting period via the platform reporting tools.
- b. **Citizen Adoption Communication by Client.**

- i. Client will make the Services available to its Citizens by multiple means of Client communication including: a) through bills, invoices and other notices; b) by providing details on Client's website on a mutually agreed upon prominent place on the website; or c) other channels required by Paya and reasonably acceptable to Client.
 - ii. Paya shall provide Client with logos, graphics, and other marketing materials for Client's use in its communications with its Citizens regarding the Services and/or Paya.
 - iii. Both parties agree that Paya will be presented as a credit/debit card, ACH and eCheck payment method option for Client. Client will communicate the Paya payment option to its Citizens wherever Client usually communicates its other payment methods.
 - iv. Both parties agree that Paya will be the leading provider of credit/debit card and e-Check payment services and listed (where applicable) on Client's website, IVR, and communications for Client.
- c. **Client's Responsibilities.** In order for Paya to provide the Services, in addition to the steps described in Section 5(b) above, Client shall reasonably cooperate with Paya, including by:
- i. Entering into all applicable Card or cash management agreements;
 - ii. Adding the phone number for the IVR payment method to its Website (at the applicable time);
 - iii. Adding the IVR payment and agent assisted payment options as part of Client's general phone system (at the applicable time); and
 - iv. Providing to Paya all file formats required for integration with Client billing system. Client will fully cooperate with Paya and provide the information required to integrate with Client's billing system.

6. **TERM AND TERMINATION.**

- a. **Term, Renewal, Termination.** The initial term of this Agreement shall be a period of (36) months, commencing on the Effective Date. This Agreement will then automatically renew for successive terms of thirty-six (36) months each, unless either party gives notice of its intent not to renew at least ninety (90) days prior to the expiration of the then-current term, in which case this Agreement shall terminate at the end of then-current term.
- b. **Material Breach.** Either party may terminate this Agreement upon a material breach of this Agreement by the other party, which remains uncured for thirty (30) calendar days after notice.

- c. **Obligations Upon Termination.** Specifically, in addition to and in lieu of any requirements or limitations contained elsewhere in this Agreement, upon termination of this Agreement, the parties agree to cooperate with one another to ensure that all Payments are accounted for, and all refundable transactions have been completed. Upon termination, Paya shall cease all Services being provided hereunder unless otherwise directed by Client in writing or as required by any Visa or MasterCard rules.
7. **INTELLECTUAL PROPERTY.** In order that Client may promote the Services and Paya's role in providing the Services, Paya grants to Client a revocable, non-exclusive, royalty-free, license to use Paya's logo and other service marks (the "**Paya Marks**") for such purpose only. Client does not have any right, title, license or interest, express or implied in and to any object code, software, hardware, trademarks, service mark, trade name, formula, system, know-how, telephone number, telephone line, domain name, URL, copyright image, text, script (including, without limitation, any script used by Paya on the IVR or the Website) or other intellectual property right of Paya ("**Paya Intellectual Property**"). All Paya Marks, Paya Intellectual Property, and the System and all rights therein (other than rights expressly granted herein) and goodwill pertaining thereto belong exclusively to Paya.
8. **WARRANTY DISCLAIMER.** EXCEPT AS EXPRESSLY SET FORTH IN THIS AGREEMENT, PAYA DISCLAIMS ALL REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION ANY WARRANTIES REGARDING QUALITY, SUITABILITY, MERCHANTABILITY, FITNESS, FOR A PARTICULAR PURPOSE OR OTHERWISE OF ANY SERVICES OR ANY GOODS PROVIDED INCIDENTAL TO THE SERVICES PROVIDED UNDER THIS AGREEMENT.
9. **LIMITATION OF LIABILITY.**
 - a. NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR ANY LOST PROFITS, LOST SAVINGS OR OTHER SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES, EVEN IF THE PARTY HAS BEEN ADVISED OF OR COULD HAVE FORESEEN THE POSSIBILITY OF SUCH DAMAGES. PAYA'S MAXIMUM AGGREGATE LIABILITY UNDER THIS AGREEMENT SHALL NOT EXCEED THE TOTAL AMOUNT PAID BY CLIENT HEREUNDER IN THE TWELVE (12) MONTHS IMMEDIATELY PRECEDING THE DATE THE CAUSE OF ACTION AROSE.
 - b. The limitations of this Section 9 shall not apply in the event of either party's gross negligence, willful misconduct or fraud.
10. **CONFIDENTIALITY.**
 - a. In connection with this Agreement, either party ("**Discloser**") may disclose Confidential Information (as defined below) to the other party ("**Recipient**"). "**Confidential Information**" means all non-public information, in any form, furnished or made available directly or indirectly by the Discloser to the Recipient, which is (i) written information which is marked or identified as confidential; (ii) oral or visual (or other non-tangible format) information identified as confidential at the time of disclosure which is summarized in writing to the Recipient promptly after such disclosure; or (iii) information which a reasonable person under the circumstances would know the Discloser intended to be treated as Confidential Information.

- b. Recipient agrees that, in consideration of being furnished with the Confidential Information, it shall (i) use the same degree of care to protect the Information that it uses to protect the confidentiality of its own confidential information of like kind (but in no event less than reasonable care); (ii) use the Confidential Information solely for the purpose of performing its obligations hereunder; and (iii) not disclose the Confidential Information to any third parties, except to its Representatives if and to the extent they have a bona fide need to know the Confidential Information and are informed of the confidential nature of the Information and agree to be bound by confidentiality obligations no less stringent than those contained in this Agreement. **“Representatives”** means, collectively, the controlled affiliates of Paya or Client, as the case may be, and the respective directors, shareholders, employees, financial advisors, lenders, accountants, attorneys, agents, equity investors or controlling persons of Paya or Client, as the case may be, or their controlled affiliates. Each party will be responsible for any breach of this Agreement by their respective Representatives.
- c. This Agreement does not limit Paya’s rights and obligations under any payment card or EFT agreement between Paya and Client to disclose Client’s Confidential Information in order to perform Paya’s obligations under such agreements.

11. MISCELLANEOUS.

- a. **Notices.** All notices of any type hereunder shall be in writing and shall be given by (i) certified or registered mail, return receipt, (ii) a national overnight carrier, or (iii) hand delivery to an individual authorized to receive mail for the below listed individuals, all to the following individuals at the following locations:

To Client:

Town of McAdenville, NC
C/O Lesley Dellinger
163 Main Street
McAdenville, NC 28101
clerk@townofmcadenville.org
704-824-3190

To Paya:

Paya, Inc.
Attn: Ben Weiner
303 Perimeter Center N, Suite 600
Atlanta, GA 30346

With a copy to:

Paya, Inc.
Attn: General Counsel
303 Perimeter Center N, Suite 600
Atlanta, GA 30346

Notices shall be declared to have been given or received on the date delivered. Any party hereto, by giving notice in the manner set forth herein, may unilaterally change the name of the person to whom notice is to be given or the address at which the notice is to be received.

- b. **Governing Law.** This Agreement shall be governed by the laws of the state of Delaware, without regard to its conflict of laws principles.
- c. **Amendments; Modifications.** Modifications or changes to this Agreement must be in writing and executed by both parties.
- d. **Waiver.** No waiver of any term, condition or obligation of this Agreement is valid unless made in writing and signed by the party to which such performance is due. No failure or delay by any party at any time to enforce one or more of the terms, conditions or obligations of this Agreement: (i) constitutes waiver of such term, condition or obligation; (ii) precludes such party from requiring performance by the other party at any later time; or (iii) is deemed to be a waiver of any other subsequent term, condition or obligation, whether of like or different nature.
- e. **Severability.** If a word, sentence or paragraph herein shall be declared illegal, unenforceable, or unconstitutional, the said word, sentence or paragraph shall be severed from this Agreement and this Agreement shall be read as if said word, sentence or paragraph did not exist.
- f. **Independent Contractor.** Paya is an independent service provider. Accordingly, nothing in this Agreement shall be deemed to create a partnership, joint venture, association, agency, trust, or employer- employee relationship between the parties.
- g. **Counterparts.** This Agreement may be executed in one or more counterparts each of which shall be deemed an original, but all of which together shall constitute one and the same agreement. Signatures of the parties to this contract transmitted by PDF will be deemed to be their original signatures for all purposes.
- h. **Entire Agreement.** This Agreement represents the entire understanding between the parties hereto with respect to its subject matter and supersedes all other written or oral agreements heretofore made by or on behalf of Paya or Client with respect to the subject matter hereof.

[Remainder of page intentionally left blank – signature page follows]

IN WITNESS WHEREOF, the parties have caused this Citizen Portal Services Agreement to be executed by their duly authorized representatives.

CLIENT:

Town of McAdenville, NC

By: _____

Printed Name: _____

Title: _____

Date: _____

PAYA:

Paya, Inc.

By: _____

Printed Name: _____

Title: _____

Date: _____

Schedule A
Paya Service Fee Schedule

- 3.50% with a \$2.00 minimum charge Convenience Fee (Payor Pays) for all cards (up to a \$10,000 max payment)
- \$1.95 ACH/e-check Convenience Fee per payment (up to \$25,000 maximum payment)

Miscellaneous Fees

- Chargeback - \$15.00 per chargeback
- Returned Check - \$15.00 per return e-check
- All fees include recurring, one-time payments, all payment channels, and all brands (Visa, MasterCard, and Discover).
- No charge for hosting, licensing, or per minute IVR fees
- No monthly statement charges
- PCI Compliance - \$9.95 billed monthly
- Ingenico Lane 3000 Terminal - \$421/each

Installation, Training and Support

Fees waived for standard installation and support for the initial setup and personalization of Paya's standard service for Web, Mobile, and IVR interfaces. If Client desires work beyond the initial set-up and personalization of Web, mobile, and IVR interfaces, Client and Paya will agree to additional scope of work document with estimated costs provided to Client for approval.

Professional Services (optional): After launch (i.e., the date on which Client launches the Services to the Citizens)

\$155.00 per hour for software development, \$175.00 per hour for project management



Call for Projects: Combined CMAQ and CRP Funding Opportunity

Cashwell, Arthur <Arthur.Cashwell@gastonianc.gov>

Tue 2/6/2024 11:29 AM

To:Cashwell, Arthur <Arthur.Cashwell@gastonianc.gov>

Cc:Gates, Randi <Randi.Gates@gastonianc.gov>;Paredes, Julio <Julio.Paredes@gastonianc.gov>;Wheeler, Kristen <Kristen.Wheeler@gastonianc.gov>

📎 1 attachments (1 MB)

CMAQ-CRP Board Proposal_Final Draft_1.2.2024.pdf;

Dear Metropolitan Planning Organization (MPO) Board and Technical Coordinating Committee (TCC) Members,

I am writing to inform you of an exciting funding opportunity available through GCLMPO's Combined Congestion Mitigation and Air Quality (CMAQ) and Carbon Reduction Program (CRP). This initiative provides resources for projects that aim to improve air quality, enhance transportation options, and promote vibrant communities.

Funding Availability:

Source	FY22	FY23	FY24	FY25	FY26	TOTAL
CMAQ	X	X	X	\$1,349,759	\$1,349,759	\$2,699,518
CRP	\$379,252	\$379,252	\$376,509	\$376,509	\$376,509	\$1,888,031
TOTAL						\$4,587,549

Eligible Projects:

Projects can address transportation, air quality, and community development needs with a clear nexus between the two. Examples include:

- Sustainable transportation infrastructure improvements (e.g., bike lanes, pedestrian paths)
- Public transit enhancements
- Electric vehicle charging station installation
- Mixed-use development initiatives
- Air quality monitoring and mitigation programs

Application Deadline: April 5, 2024

We encourage the MPO Board and Technical Coordinating Committee to consider submitting projects that align with the program's goals and address our region's transportation, air quality, and community development priorities.

Next Steps:

A comprehensive program guide and application materials are available on the WWW.GCLMPO.ORG

We will be hosting an informational webinar on **February 22, 2024 at 10:30 AM** to provide an overview of the program and answer your questions. [Please register for the webinar here!](#)

Our team is also available to provide technical assistance with project development and application preparation. Please do not hesitate to contact us! We believe this funding opportunity can play a significant role in advancing our region's transportation, air quality, and community development goals. We look forward to receiving your project proposals and working with you to create a more sustainable and prosperous future for all.

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It is the policy of GCLMPO, as a federal-aid recipient, to ensure that no person shall, on the ground of race, color, national origin, Limited English Proficiency, sex, age, or disability, (and low-income, where applicable), be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any of our programs and activities, as provided by Title VI of the Civil Rights Act of 1964, Executive Orders 12898 and 13166, the Civil Rights Restoration Act of 1987, and other pertinent nondiscrimination authorities.

Great Trails State Program (GTSP)

The Great Trails State Program provides funding for the new trail development and extension of existing trails. This includes paved trails or greenways, natural surface trails, biking trails, equestrian trails, and any other type of trail recognized by the Department of Natural and Cultural Resources. The term does not include a series of tourism attractions related to a particular theme that are jointly marketed based on that theme and are interconnected only by vehicular roadways.

Eligible Applicants include:

- A municipality or county.
- A regional council of government created pursuant to Part 2 of Article 20 of Chapter 160A of the General Statutes.
- A public authority, as defined in G.S. 159-7.
- A nonprofit entity provided the entity demonstrates in a manner acceptable to the Department that the unit or units of local government where the eligible trail project will be conducted have been notified of and support the trail project.

Eligible Projects include:

- **Planning & Feasibility:** The intent of planning & feasibility studies for the GTSP funds is an in-depth corridor study for a trail alignment, not an overall comprehensive trail plan for an area (Town, County, etc.). Planning & Feasibility will include assessments of all elements of the trail project including trail class (paved / natural surface), target users, design aspects, trail corridor / land needed, and partners to maintain the trail ensuring the overall feasibility of a trail and/or trail location from a technical, financial, and operational aspect. The conclusion of this effort will be able to lead directly into Design & Engineering of the trail.
- **Design & Engineering:** D&E projects will create a set of design drawings that build upon the/a planning & feasibility study considering all assessments completed. This effort will provide technical details to construct sustainable trails and typically include surveys, geotechnical study (if needed), design drawings, construction specifications, and maintenance agreements. The conclusion of this effort will be a set of construction documents that can be used to bid put the project for construction or construct the project.

Great Trails State Program (GTSP)

- **Acquisition:** GTSP can be used to acquire land or easements for trail projects.
 - Acquisition projects may include Planning & Feasibility, Design & Engineering, or Construction.
- **Construction:** GTSP funds can be used to construct trails or trail structures. Trail structures include bridges, boardwalks, retaining walls, and other structures that are necessary for visitors to use the trail to travel from one location to another. For paddle trails, trail structures include waterway access points and watercraft launch structures. Trail amenities are also an eligible project expense, and these include markers, signage, benches, water fountains, restroom facilities, bathhouses, campsites, docks, boat ramps, parking facilities, picnic facilities, equipment rental facilities, and other improvements or structures intended to enhance visitor experience for trail users.
- **Maintenance:** Maintenance projects for the GTSP funds includes any activity to maintain the usability and sustainability of trails. This can include ensuring trails are passable by the users for which they are managed, preventing environmental damage resulting from trail deterioration, protecting public safety, and averting future deferred maintenance cost.

Matching Grant Summary:

- Eligible applicants receiving a grant under this program shall provide matching funds based on the tier ranking of the county where the project is located. In the case of trail projects in more than one county, the match shall be based on the lowest county tier. The required match is as follows:
 - Tier 1: in the amount of one non-State dollar (\$1.00) of matching funds for every four dollars (\$4.00) of State funds.
 - Tier 2: in the amount of one non-State dollar (\$1.00) of matching funds for every two dollars (\$2.00) of State funds.
 - Tier 3: in the amount of one non-State dollar (\$1.00) of matching funds for every one dollar (\$1.00) of State funds.
- Grants made under this program shall not exceed five hundred thousand dollars (\$500,000) per project.
- The match may include cash, fee waivers, in-kind services, the donation of assets, the provision of infrastructure, or a combination of these. Non-cash matches must be quantifiable and documented. Additional information will be provided in the application guide.

Great Trails State Program (GTSP)

Award Timeline:

Notification of Funding: March 1, 2024

Application Deadline: September 3, 2024

Awards Made: Early 2025

Project Period: TBD

**Award timeline and project period will be updated here in the coming weeks.*

Application Support:

- An application guide will be published by March 15, 2024.
- A launch webinar will be held at the end of March. Date, time, and registration information will be posted on the DPR website, in WebGrants, and shared via email.

Selection Criteria:

- Readiness (60 Possible Points)
 - Clear Objectives
 - Secured Match
 - Proven Record with Trail Projects
 - Sustainable Design
- Impact (20 possible points)
 - Connections to daily destinations and/or existing trail networks.
 - Increases access.
 - Eliminates trail gap.
- Partners and Community Support (10 possible points)
 - Support from Community where trail will be built.
 - Support from other partners or organizations.
 - Public Support
- Management & Maintenance (10 possible points)
 - Long-term maintenance plan
 - Emergency management plan