

**TOWN OF MCADENVILLE MINUTES
MARCH 12, 2024**

The McAdenville Town Council met in regular session on Tuesday, March 12, 2024, at 6:00 PM in the Council Chambers of Town Hall located at 163 Main Street, McAdenville N.C.

PRESENT:

Mayor Jim Robinette; Council Members: Carrie Bailey, Jay McCosh, Greg Richardson, and Joe Rankin. Also in attendance: Attorney Chris Whelchel, Police Sergeant Berry, and Town Administrator/Clerk Lesley Dellinger. Mayor Pro-Tem Reid Washam was absent.

CALL TO ORDER:

Mayor Robinette called the meeting to order at 6:02 PM and led in the Pledge of Allegiance. Pastor Walter Griggs, McAdenville Baptist Church, opened the meeting with prayer.

ADJUSTMENT & APPROVAL OF AGENDA:

The March Agenda was approved as submitted by motion of Carrie Bailey, second by Greg Richardson and unanimous vote.

APPROVAL OF MINUTES:

The regular meeting and closed session minutes of February 13, 2024, were approved as submitted by motion of Greg Richardson, second by Joe Rankin and unanimous vote.

BUDGET AMENDMENT FOR FY2023-2024:

Lesley Dellinger presented Ordinance No. 2024-001 for Council consideration amending the budget for FY2023-2024. She stated that the amendment would increase the net appropriations for the General Fund in the amount of \$48,650. The increase is due to higher revenues than projected in property tax collection and interest on investments. She added that the amendment would also increase the net appropriations for the Water & Sewer Fund in the amount of \$80,000. This increase is required to cover the actual expense for metered sewer charges. Staff noted adequate revenues were not available to cover the increase therefore fund balance reserves were necessary to maintain a balanced budget.

Following discussion, a motion to approve Ordinance No. 2024-001 amending the budget for FY2023-2024 was made by Jay McCosh, seconded by Carrie Bailey, and passed unanimously.

POLICE DEPARTMENT REPORT:

Sergeant Berry attended the meeting as the CPD representative. He reported the electronic radar sign located at McAdenville Elementary School was temporarily out of service but that the needed

battery had been ordered. He added that patrols along Hickory Grove Road were a focus in February resulting in increased traffic citations. Sergeant Berry then offered to answer any questions related to the monthly report or address any concerns of the board. Carrie Bailey stated that the traffic cones near the fire station were left over from the Christmas Town event and needed to be collected. She added that speeding in the traffic circle during pick up/drop off times at the elementary school had not improved and asked for increased patrols. Sergeant Berry replied that the cones at the fire station would be collected, and he could request the handheld radar be used to encourage safer speeds in the traffic circle.

STAFF REPORT:

Town Administrator, Lesley Dellinger, reported on the following:

Old Business

- a) Flood Map Revisions - Jena Goodman, Flood Plain Administrator-Gaston County, has submitted an appeal on behalf of the residential homes on Church Street that have been moved into the Special Flood Hazard Area (SFHA) on the proposed Flood Insurance Rate Maps (FIRMS). Homeowners with Construction Elevation Certificates above the new base flood elevation (BFE) of 587 may be exempt from the Federal law requiring flood insurance for mortgaged properties. The appeal was provided for Council review.
- b) Court in McAdenville – Roxann Rakin has confirmed that McAdenville Town Hall will be used May 10, 2024, from 9:30 AM to 1:00 PM for Gaston County Superior Court proceedings. This is part of a promotional campaign to make the judicial process more accessible to the people in Gaston County and will be open to the public.

Water & Sewer

- a) Debt Write-Off – Staff requested Council’s approval to write off bad debts in the water/sewer fund totaling \$709.11. It was noted that accounts with uncollected balances of less than \$50 are not eligible for submittal to the NC Debt Set-Off program. A list of accounts being submitted for write-off consideration was presented for review. Following discussion, motion to approve staff’s request to write-off \$709.11 in uncollected water/sewer utility bills was made by Carrie Bailey, second by Greg Richardson and unanimous vote.
- b) Contract Consideration – A contract for the Citizens Portal Service Agreement with PAYA was presented for Council consideration. Staff explained that PAYA is the third-party provider for electronic bill payment services with Black Mountain Software. PAYA will offer real time bill lookup and card payment option for McAdenville water/sewer customers. A convenience fee of 3.5% with a \$2.00 minimum charge will be added to each transaction. The town will be responsible for the monthly PCI compliance billing (\$9.95/mth) and purchase of the card reader terminal (\$421) for Town Hall. Following

discussion, motion to approve the Citizens Portal Service Agreement with PAYA was made by Joe Rankin, second by Jay McCosh and unanimous vote.

Parks & Recreation

- a) Funding update: Staff reported that the following grant application for construction of the River Link trail are being prepared by WithersRavenel:
- Congestion Mitigation & Air Quality (CMAQ)- Request for \$1.3 million – application due 4/5/2024. Available funding - \$1.7 million in FY25 & FY26.
 - Great Trails State grant program – Request for \$500,000 – application due 9/3/2024. Funding available in March 2025.
- b) Greenway Repair: Quote from Blue Ridge Trail Works, Inc. for pier repair and installation of boardwalk on the river trail section of the McAdenville Greenway was provided for Council review. The estimated cost for repair of the existing pier damaged during the recent flood event is \$3,000. Staff noted that the existing pier is at the end of its lifespan and repairs would be a temporary fix till new boardwalk could be built. She added that the quoted price for removal of the existing pier is \$4-\$5,000. New construction of a 10' x 72' boardwalk was quoted for \$24,500. Greg Richardson requested more detailed specifications on how the new pier will be anchored to the concrete. Jay McCosh asked that the quote be expanded to include a TREX or fiberglass material option.

OPPORTUNITY FOR PUBLIC COMMENT:

David Smith, 7 Hillcrest Drive, stated that he had not received any updates or additional information from the Town regarding his request for extension of water/sewer services or the possibility of deannexation presented during public comment at the February 13, 2024 meeting. Attorney Chris Whelchel stated that he would receive a letter from his office in the following weeks.

COUNCIL GENERAL DISCUSSION:

Jay McCosh stated that he attended a recent CCOG Executive Board meeting at which Linda Miller, Director of Centralina Area Agency on Aging, spoke about new trends for adult playground concepts and a revolving State grant program that assist fixed income residents with home repairs and improvements to foster aging in place. He asked staff to coordinate with Ms. Miller for a similar presentation at a future McAdenville Town Council meeting.

CLOSED SESSION:

A Closed Session was held as allowed under **GS 143-318.11(a)(3)** to consult with the Town Attorney on administrative procedure and **GS143-318.11(6)** to discuss a personnel matter. Motion to enter closed session was made by Joe Rankin and seconded by Carrie Bailey at 6:32 PM.

Upon return from Closed Session at 6:52 PM, Mayor Robinette reported that the Board discussed personnel matters with the Attorney. No action was taken.

ADJOURN:

There being no further business to come before the board, the meeting adjourned at 6:53 PM upon motion of Joe Rankin, second by Greg Richardson and unanimous vote.

Jim Robinette, Mayor

Lesley Dellinger, Town Clerk

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